Charles University

Third Faculty of Medicine

RULES FOR AWARDING SCHOLARSHIPS AT THE THIRD FACULTY OF MEDICINE OF CHARLES UNIVERSITY

The Academic Senate of the Third Faculty of Medicine of Charles University, pursuant to Section 27(1)(b) and Section 33(2)(f) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended, has adopted the following Rules for the Awarding of Scholarships at the Third Faculty of Medicine, Charles University, as an internal regulation:

PART ONE

BASIC PROVISIONS

Article 1

Introductory Provisions

These Rules for the Awarding of Scholarships at the Third Faculty of Medicine of Charles University (hereinafter referred to as the "Faculty" and the "University") establish, pursuant to Article 2(2) of the Charles University Scholarship Regulations, as amended (hereinafter referred to as the "University Scholarship Regulations"), in accordance with those regulations, further rules and requirements for the awarding and payment (hereinafter collectively referred to as "provision") of scholarships and for decision-making regarding scholarships at the Faculty.

PART TWO

SCHOLARSHIPS

Article 2

Scholarship for Outstanding Academic Achievement

(Regarding Article 8 of the University Scholarship Regulations)

1. The Dean awards a scholarship for outstanding academic performance in the preceding period of study, in accordance with the conditions of the University Scholarship Regulations, ex officio to students in bachelor's and master's degree programs who meet the conditions set forth in this article.
2. The scholarship for outstanding academic performance is awarded based on the weighted grade point average determined in accordance with Article 32 of the Charles University Study and Examination Regulations.
3. The scholarship for outstanding academic performance is awarded to at least 10% of the students in the relevant group specified in paragraph 5.
4. The scholarship for outstanding academic performance is awarded by December 31 of the calendar year in which the student completed the phase of study during which they achieved the outstanding academic performance that made them eligible for the scholarship. The scholarship for outstanding academic performance is paid as a lump sum.
5. For the purposes of awarding scholarships for outstanding academic performance, students who are not enrolled in the first stage of study are divided into the following groups:

a. Group A – students in all bachelor's degree programs
b. Group B1 – students in the second stage of the master's degree program in general medicine
c. Group B2 – students in the third phase of the master's degree program in general medicine
d. Group B3 – students in the fourth phase of the master's degree program in general medicine
e. Group B4 – students in the fifth phase of the master's degree program in general medicine
f. Group B5 – students in the sixth phase of the Master's degree program in General Medicine and students exceeding the standard duration of study for this program
g. Group C – students in the follow-up Master's degree program in Intensive Care

6. Within each group, students are ranked in ascending order based on their weighted grade point average as specified in paragraph 2, with the following provisions:
   a. first, students (sorted by GPA) who have earned a total of the standard number of credits for their entire course of study to date and earned at least 60 credits in the previous phase of study are listed,
   b. followed by (ranked by GPA) students who have earned the standard number of credits and earned at least 50 credits in the preceding phase of study, and
   c. followed by (sorted by GPA) the remaining students,

   with Group A and Groups B1 through B5 first listing all students who have not exceeded the standard duration of study.

7. In each group, in accordance with paragraph 3, the scholarship is awarded to the top 10% of students and to anyone who achieves the same weighted grade point average as the last student in that top 10%.
8. Scholarships for outstanding academic performance are awarded to students in varying amounts based on their academic performance indicator. The amounts are determined by the range of values for the academic performance indicator. These ranges and the specific amounts of the scholarship for outstanding academic performance at the faculty in each category for a given academic year are established by the dean via an administrative order, following consultation with the faculty's academic senate.
9. A scholarship for outstanding academic performance may not be awarded to a student if the actual duration of study in the program has exceeded the standard duration of that program by more than one year.

Article 3

Scholarship for outstanding research, development, and innovation, artistic, or other creative achievements contributing to the advancement of knowledge

(Regarding Article 9 of the University Scholarship Regulations)

1. The dean may award a scholarship for outstanding research, development, and innovation, artistic, or other creative achievements contributing to the advancement of knowledge in accordance with the conditions of the University Scholarship Regulations, either upon a student's application or ex officio.
2. A scholarship for outstanding research, development, and innovation, artistic, or other creative achievements contributing to the advancement of knowledge may be awarded to students who have presented the results of their scientific work at the national or international level, have authored or co-authored a publication in an impact-factored journal, or have otherwise significantly and actively participated in science, research, and similar projects carried out at the faculty.
3. The scholarship under this article is paid as a lump sum.

Article 4

Dean's Awards

1. As a special type of scholarship for outstanding research, development, and innovation, artistic, or other creative achievements contributing to the advancement of knowledge, the Dean's Awards are established in the following categories:
   a. The Dean's Award for the best doctoral graduate, in the amount of 50,000 CZK;

b. The Dean's Award for the best master's degree graduate, in the amount of 50,000 CZK;
c. The Dean's Award for the best bachelor's degree graduate, in the amount of 50,000 CZK;
d. The Radana Königová Award for contributions to the faculty's reputation, in the amount of 50,000 CZK.

2. Candidates for the Dean's Award for the Best Doctoral Graduate, as specified in paragraph 1(a), are students who:
   a. are no more than 6 months away from defending their dissertation (for programs without a separate state doctoral examination, the defense of the dissertation with an expert discussion is considered the final evaluation),
   b. during their studies, published an article as first authors in a prestigious journal (the prestige of the journal will be assessed based on its impact factor and its subject classification in Web of Science), provided that the article was produced at the faculty,
   c. during their studies, they successfully completed a project funded by the Charles University Grant Agency (GAUK),
   d. successfully represented the faculty in national competitions or received other scientific awards in their field.

3. Candidates for the Dean's Award for the Best Master's Graduate under paragraph 1(b) are students in the final phase of their master's program who:
   a. have a weighted grade point average of 1.3 or lower,[1] have passed all exams on the first attempt, and have not had to retake any coursework,
   b. have already passed 5 parts of the state examination with an average of 1.2 or lower, provided that they completed all parts by the regular deadline, and
   c. have participated in Student Research Activities or are authors or co-authors of a scholarly article published or accepted for publication in a peer-reviewed journal.

   A condition for receiving the scholarship is that the student must complete their studies within a period not exceeding the standard duration of study by more than one year.

4. Candidates for the Dean's Award for the Best Bachelor's Degree Graduate under paragraph 1(c) are students in the final phase of their bachelor's degree program who:
   a. had a weighted grade point average of 1.3 or lower,[2] while passing all exams by the regular deadline and not having to retake any coursework,
   b. have passed all parts of the final state examination no later than the standard duration of study with an "excellent" grade and all within the prescribed timeframe,
   c. have participated in Student Research Activities or are authors or co-authors of a scholarly article published or accepted for publication in a journal, or are consistently active in scholarly pursuits.

5. Candidates for the Radana Königová Award under paragraph 1(d) are students in bachelor's or master's programs who, during their studies, have significantly contributed to the good reputation of the faculty or Charles University through their involvement in social, cultural, athletic, or educational activities, or through their civic engagement. The award may be granted annually, generally to one student, in the amount of 50,000 CZK.

6. In accordance with Article 19, paragraph 2, of the Faculty Statutes, the following advisory bodies to the dean are established:
   a. The Committee for the Dean's Awards for the Best Master's and Bachelor's Degree Graduates and for the Radana Königová Award,
   b. the Committee for the Dean's Award for the Best Doctoral Graduate.

[1] Pursuant to Article 32 of the University's Study and Examination Regulations.
[2] Pursuant to Article 32 of the University's Study and Examination Regulations.

7. A proposal to award a prize under paragraph 2 is submitted to the dean by the vice dean for doctoral studies based on documentation prepared by the Faculty's Science and Research Administration Department, following the opinion of the Committee for the Dean's Award for Doctoral Studies.
8. A proposal to award a prize pursuant to paragraphs 3 and 4 is submitted to the Dean by the Vice Dean for Undergraduate Education and Student Affairs, based on documentation prepared by the Faculty's Study Division, following consultation with the Committee for the Dean's Awards for the Best Master's and Bachelor's Degree Graduates and for the Radana Königová Award.
9. A proposal for the award of a prize under paragraph 5 is submitted by a member of the faculty's academic community to the Dean's Awards Committee for the Best Master's and Bachelor's Degree Graduates and for the Radana Königová Award. The Committee then forwards this proposal, along with its opinion, to the Dean of the faculty.

Article 5

Scholarship for Research, Development, and Innovation Activities Pursuant to Another Legal Regulation

(Regarding Article 10 of the University Scholarship Regulations)

1. The Dean may award a scholarship for research, development, and innovation activities pursuant to other legal regulations in accordance with the conditions of the University Scholarship Regulations, either upon a student's application or ex officio.
2. A scholarship for research, development, and innovation activities pursuant to other legal regulations is awarded in accordance with the conditions of the Scholarship Regulations to students who have participated in a long-term internship abroad at a prominent research institution, which demonstrably contributed to the enrichment of their scientific experience and skills; who have presented the results of their scientific work at the national or international level; were the author or co-author of a publication in an impact-factored journal, or otherwise significantly and actively participated in science, research, and similar projects carried out at the faculty.
3. Any additional faculty conditions for awarding a scholarship for research, development, and innovation activities pursuant to other legal regulations shall be established by the dean through a decree.
4. The grant under this article is paid as a lump sum.

Article 6

Scholarship for Students in Acute Financial Distress

(Regarding Article 13(3) of the University Scholarship Regulations)

1. Students who find themselves in an immediate and serious hardship, where it is not possible to utilize any other forms of assistance, or where such assistance is insufficient to effectively ensure the continuity of their studies, may be awarded a scholarship for students in acute hardship by the dean based on an assessment of their situation.
2. In accordance with the provisions of the University Scholarship Regulations, the dean may award a scholarship for a student in an acute emergency situation upon the request of a student who finds themselves in such a situation or is immediately at risk of facing it, particularly in connection with
   a. the death of a parent,
   b. caring for a dependent person,
   c. maternity or parenthood,
   d. serious health reasons,
   e. a natural disaster, other catastrophe, or accident,
   f. or by becoming a victim of a crime through no fault of their own.
3. Once the proceedings have begun, the student is required to promptly and truthfully inform the dean of any new information and facts that could be decisive for the assessment of their scholarship application, until a decision on the application is issued.
4. The scholarship under this article is paid as a lump sum.

Article 7

Scholarships in Cases Deserving Special Consideration

(Regarding Article 14, Paragraph 3 of the University Scholarship Regulations)

1. The dean may, upon a student's request or ex officio, in accordance with the conditions of the University Scholarship Regulations, award a scholarship in cases deserving special consideration, such as
   a. participation in teaching or scientific research activities,
   b. work in laboratories,
   c. contribution to the development of information technology,
   d. international cooperation,
   e. outstanding athletic achievements,
   f. representing or promoting the university,
   g. exemplary civic actions,
   h. participation in the activities of student clubs at the faculty,
   i. assistance in organizing activities related to the faculty's operations and the promotion of study at the faculty,
   j. other cases worthy of special consideration.

2. An essential part of a student's application or a faculty member's proposal for the award of a scholarship ex officio pursuant to paragraph 1 is documentation proving that special consideration is warranted. The dean shall decide on the amount and method of payment of this scholarship.
3. The scholarship under this article is paid as a lump sum.

Article 8

Scholarship to Support Study Abroad

(Regarding Article 15 of the University Scholarship Regulations)

1. The dean may award a scholarship to support study abroad based on a student's application or ex officio in accordance with the conditions of the University Scholarship Regulations.
2. A scholarship to support study abroad may be awarded to students who complete part of their studies abroad. The conditions for awarding this scholarship are:
   a. for students in a master's degree program—the student has successfully completed the third stage of study with a weighted grade point average of 2.0 or lower, as defined in Article 32 of the University's Study and Examination Regulations, and has not had to repeat any course requirements.
   b. For students in bachelor's programs: the student must have successfully completed the second phase of study with a weighted grade point average (GPA) of 2.0 or lower, as defined in Article 32 of the University's Study and Examination Regulations, and must not have had to repeat any course.
3. The student submits an application for a scholarship pursuant to paragraph 1 to the dean. In the application, the student shall specify the planned content and scope of study abroad and provide justification for it, and shall substantiate these facts with a confirmation from the host organization. The dean shall review the application for a scholarship and, within 30 days of its submission, decide on the award of the scholarship and its amount. The maximum amount of the scholarship to support study abroad that may be paid to a student in a given academic year is 180,000 CZK. The scholarship to support study abroad is paid as a lump sum.

Article 9

Scholarships to support studies, creative activities, educational activities, or practical internships carried out as part of European Union programs or other multilateral or bilateral international programs or projects

(Regarding Article 17 of the University Scholarship Regulations)

If required by the rules set forth in the relevant directly applicable regulations of the European Union or in international treaties to which the Czech Republic is bound, and in acts issued on the basis thereof, the faculty shall award a scholarship to support studies, creative activities, educational activities, or practical internships carried out as part of European Union programs or other multilateral or bilateral international programs or projects, based on an agreement concluded with the scholarship recipient; no administrative proceedings regarding the award of this scholarship are conducted.

Article 10

Doctoral Scholarship

The dean may, following consultation with the faculty's academic senate, establish by administrative order the minimum amount of the doctoral scholarship at the faculty for a given academic year. The dean must issue this administrative order no later than one month before the start of the given academic year.

PART THREE

GENERAL PROVISIONS

Article 11

Fundamental Obstacle to the Award of a Scholarship

(Regarding Article 7(1) of the University Scholarship Regulations)

Scholarships funded from sources under Article 4(a) and (b) of the University Scholarship Regulations may not be awarded or paid to students if the actual duration of study, as defined in Article 6 of the University Scholarship Regulations, in a bachelor's or master's degree program exceeds the standard duration of that program by more than two years, unless the University Scholarship Regulations provide otherwise.

Article 12

Scholarship Payment

Scholarship payments are made exclusively by non-cash transfer to a bank account held at a financial institution in the Czech Republic. In exceptional cases, the dean may authorize a different form of payment. Any fees charged by the student's receiving financial institution are the student's responsibility. In exceptional cases, the dean may authorize a different form of payment based on a justified request from the scholarship recipient. Payment of the scholarship is always conditional upon the student to whom the scholarship was awarded providing the faculty with the information necessary to facilitate such payment.

Article 13

Dean's Regulations

The dean may, in accordance with the internal regulations of the university and the faculty and following consultation with the Faculty Academic Senate, issue a decree specifying the details regarding the submission and processing of applications and proposals concerning scholarships, their payment, and any other related matters.

PART FOUR

Transitional and Final Provisions

Article 14

Transitional Provisions

1. Proceedings initiated prior to the effective date of these Rules shall be completed in accordance with these Rules.
2. The rights and obligations of students who began their studies prior to the effective date of these Rules shall be governed by these Rules, with the exception specified in paragraph 3 of this article.
3. Scholarships for outstanding academic performance in the previous phase of study, as defined in Article 8(1)(a) and (4) of the University Scholarship Regulations, shall be awarded for the 2025/2026 academic year in accordance with the relevant internal regulations of the University and the internal regulations of the faculty in force and effective as of September 30, 2026.

Article 15

Final Provisions

1. The Rules for the Awarding of Scholarships at the Third Faculty of Medicine of Charles University, approved by the Faculty Senate on June 13, 2017, as amended, are hereby repealed.
2. These Rules were approved by the Faculty Academic Senate on June 9, 2026.
3. These Rules shall take effect on the date of their approval by the Academic Senate of Charles University[1].
4. These Rules shall take effect on the first day of the 2026/2027 academic year.

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RNDr. Jana Fauknerová Matějčková, Ph.D., signed
Chair of the Academic Senate, Third Faculty of Medicine

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Prof. MUDr. Jan Trnka, Ph.D., signed
Dean of the Third Faculty of Medicine

……
JUDr. Ing. Josef Staša, CSc., signed
Chair of the Academic Senate of Charles University

[1] Section 9(1)(b)(2) of the Higher Education Act. This regulation was approved by the Academic Senate of Charles University on June 19, 2026