

# **CHARLES UNIVERSITY IN PRAGUE**

## **Rules of Elections to and Procedure of the Academic Senate of the 3<sup>rd</sup> Faculty of Medicine**

*Under sections 27 (1) (b) and 33 (2) (d) of the Act No. 111/1998 Coll., on Higher Education and Changes in and Amendments to other Acts (Higher Education Act), the Academic Senate of the 3<sup>rd</sup> Faculty of Medicine has adopted the following Rules of Elections to and Procedure of the Academic Senate of the 3<sup>rd</sup> Faculty of Medicine, as an internal regulation of the Faculty.*

### **Part I**

#### **Fundamental Provisions**

The elections of members of the Academic Senate of the 3<sup>rd</sup> Faculty of Medicine (hereinafter the “Senate”), the elections of the candidate for Dean and the procedure of the Senate shall be regulated by the Higher Education Act, the Constitution of Charles University in Prague (hereinafter the “Constitution of the University”) and the Constitution of the 3<sup>rd</sup> Faculty of Medicine (hereinafter the “Constitution of the Faculty”). Further details shall be governed by the Rules of Elections to and Procedure of the Academic Senate of the 3<sup>rd</sup> Faculty of Medicine (hereinafter the “Rules of Elections to and Procedure of the Senate”).

### **Part II**

#### **Rules of Elections to the Academic Senate**

##### **Article 1 Calling Elections**

1. Elections to the new Senate shall be called by the retiring Senate so that they shall not be held later than 25 days before the termination of the term of office of the retiring Senate. The elections must be called 45 days before that date at the latest. Notification of elections shall be published on the official notice board along with the names of the members of the Elections Committee and the name of the employee of the Dean’s office who shall serve as a recorder of the Elections Committee.
2. If the turnout of the members of the Academic Community is lower than thirty percent, the elections shall be repeated within 10 days. If the turnout of the members of the Academic Community does not reach thirty percent in the repeated elections either, new elections shall be held within 10 days regardless of the presence of the members of the Academic Community.

##### **Article 2 Elections Committee**

1. The retiring Senate shall elect an Elections Committee consisting of six members. The Elections Committee shall prepare and supervise the elections. The Committee shall consist of at least three members of the academic staff of the Faculty and three students. Besides that,

the Senate shall elect three alternate members from among the academic staff and three alternate members from among students.

2. The Elections Committee shall elect a Chairman from its members. A recorder who is an employee of the Dean's office shall work with the Committee.
3. The Committee shall make decisions by taking vote. In the case of equal votes, a new vote is taken after discussion. If there are equal votes in the repeat vote, the issue shall be decided by drawing lots.
4. Alternate members shall participate in the work of the Committee if an elected member of the Committee cannot take part in it for any reason. The President of the Committee shall notify the alternate member of such situation. Equal representation of students and academic staff in the Committee must be maintained.

### **Article 3 Nomination of Candidates**

1. Only a member of the Academic Community of the Faculty may become a candidate for a member of the Senate. Voters shall be all members of the Academic Community.
2. The Rector, the Vice-Rectors, the Dean, the Vice-Deans and the Secretary of the Faculty may not be elected.
3. Any voter may nominate candidates for members of the Senate from the date when the elections were called. A written nomination for a candidate for a member of the Senate in the prescribed form stating the first name and surname of the candidate and her/his work place shall be filed with the recorder of the Elections Committee. No candidate shall be nominated later than five days before the date of the elections.
4. The Elections Committee shall ask all the proposed candidates if they approve of their candidature.
5. One day before the elections the Elections Committee shall produce two lists of candidates consisting of those candidates who have approved their candidature. Candidates from the ranks of students shall be printed on one list of candidates (hereinafter "students' list of candidates"), candidates from the ranks of the academic staff shall be printed on the other (hereinafter "employees' list of candidates"). The Committee shall range the names of candidates in alphabetical order and allot a code number to each of them.
6. If any of the lists of candidates under paragraph (5) contains less than 16 names, the elections shall be repeated within 10 days.

### **Article 4 Elections of the Senate**

1. The venue and the date of the elections shall be published on the official notice board on the date of the calling of the elections. The elections may last more than one day.

2. The Elections Committee shall provide elections rooms, ballot boxes, a list of candidates, a list of competent voters and ballot papers, and it shall ensure that there are conditions for secret ballot. A students' list of candidates and an employees' list of candidates must be published in the elections room.
3. For the purposes of the elections the voters shall be divided into two groups (hereinafter "groups of voters"): a group of students and a group consisting of the academic staff. A voter shall always have only one vote. If a voter belongs to both the voters' groups s/he shall chose the group in which s/he shall vote.
4. There shall be two types of ballot papers: that of students and that of the academic staff. The ballot papers must be clearly marked by different colours.
5. For the purposes of the elections two ballot boxes shall be used, each for one group of voters. The ballot boxes must be clearly marked by different colours similarly to the ballots.
6. The Elections Committee shall ascertain whether a voter is competent to vote and it shall mark on the list that s/he has exercised her/his right to vote. Should there be any doubt the Committee shall ask for an identity card.
7. Every voter shall vote in person, no one shall vote by proxy.
8. A voter from the students' group shall obtain a students' ballot paper from the Elections Committee and s/he shall write down on it not more than 16 names and code numbers of the candidates from the students' list of candidates. Than s/he shall cast the marked ballot into the students' ballot box.
9. A voter from the academic staff group shall obtain an academic staff's ballot from the Elections Committee and s/he shall write down on it not more than 16 names and code numbers of the candidates from the academic staff's list of candidates. Than s/he shall cast the marked ballot into the academic staff's ballot box.
10. Immediately after the end of the elections the Committee shall make a record of the results of the elections under paragraph (11), which shall be amended by the total number of ballots cast, total number of valid ballots, the date of elections, the percentage of participation of the Academic Community of the Faculty in the elections and the signatures of the members of the Elections Committee. The Chairman of the Commission shall present it to the Dean and to the President of the Academic Senate of the Faculty within two days.
11. The record of the results of the elections shall be a list on which candidates from each group shall be ranged in descending order according to the number of votes obtained in the elections. The record shall consist of the following parts:
  - a) A list of the academic staff divided into the groups of employees from clinics and a group of staff from theoretical disciplines and preventive medicine.
  - b) A list of students divided into the following groups:
    - i. students in Bachelor's programmes of study;
    - ii. students in Master's programmes of study studying in Czech;
    - iii. students in Master's programmes of study studying in English;
    - iv. students in Doctoral programmes of study.

- c) A list of students' candidates.
  - d) A list of the candidates from the academic staff.
12. Eight most successful candidates from both groups on the list of the academic staff under paragraph (11) (a) shall firstly be elected members of the Senate.
  13. Two most successful students from each group of candidates on the students' list under paragraph (11) (b) shall then be elected members of the Senate.
  14. Eight most successful candidates from the list under paragraph (11) (c) shall then be elected members of the Senate.
  15. The student who was elected a member of the Senate under paragraph (13) may not be elected a member under paragraph (14).
  16. In the case that there is an equal number of votes the decision shall be made by drawing lots.
  17. In the case that the required number of members of the Senate cannot be elected under paragraphs (12) and (13), members of the Senate shall be elected further candidates under paragraph (11) (c) and (d) so that the composition of the Senate shall be in conformity with Article 8 (2) of the Constitution of the Faculty.
  18. Generally, the Elections Committee shall convene the first session of the newly elected Senate of the Faculty within 14 days from the end of the elections, but not before the end of the term of office of the serving Senate.

**Article 5**  
**Alternate Members**

1. All the candidates who have obtained at least one vote in the elections and were not elected members of the Senate shall become alternate members.
2. If the membership of one of the Senators expires, s/he shall be succeeded by the alternate member who occupies the first place in the succession of alternate members. The Senator-member of the academic staff shall be succeeded by an alternate-member of the academic staff, the Senator-student shall be succeeded by an alternate-student.
3. The succession of alternates shall be determined by the record of results of the elections under Article 4 (11) (c) and (d).

**Article 6**  
**By-elections**

In the case that it is not possible to fill all sixteen places of the academic staff or all sixteen places of students even under Article 5, the Senate shall order by-elections. The provisions of the Rules of Elections herein shall apply accordingly to the by-elections.

**Part III**  
**Rules of Procedure of the Academic Senate**

**Article 7**  
**Board of the Senate**

1. The Board of the Senate shall consist of the President of the Senate and two Vice-Presidents.
2. The President of the Senate shall be elected from among the academic staff by secret ballot at the first session of the Senate.
3. Senator-members of the academic staff shall elect the Vice-President from among the academic staff by secret ballot.
4. Senators-students shall elect the Vice-President from among students by secret ballot.
5. The Board of the Senate shall prepare the agenda for the sessions of the Senate and it shall represent the Senate in relations to other persons. It shall decide procedural issues concerning the sessions of the Senate, unless otherwise provided by an internal regulation.
6. The administrative work of the Senate shall be carried out by a Secretary of the Senate according to the directions of the Board of the Senate.
7. The Secretary of the Senate shall be an employee of the Dean's Office nominated by the Secretary of the Faculty after the Senate has expressed its opinion on the matter.

**Article 8**  
**Convening a Session**

1. The Senate shall be convened by its President if it is so provided by the Constitution, or upon a resolution of the Senate. Article 4 (18) shall not be prejudiced. An invitation card for the session of the Senate with a draft of the agenda of the session shall be sent to the Senators usually by e-mail and it shall be put on the official notice board not later than five days in advance of the session.
2. If the Dean or at least ten Senators require that a session be convened, the President shall convene a session not later than ten days from the delivery of such request; the request must be in writing and it must contain the draft of the agenda of the session.
3. If the time limit under paragraph (1) has not been complied with, a Senator may propose that the session be adjourned; the Senate shall decide upon such proposal by voting without discussion.

**Article 9**  
**Opening, Agenda, Adjournment of a Session**

1. The sessions of the Senate shall be presided over by the President or a Vice-President authorized by him (hereinafter the "Presiding Senator").

2. The Presiding Senator may open the session of the Senate only if absolute majority of all Senators are present. If during the session the number of Senators present drops below this limit, the session shall be closed after 15 minutes, unless the situation changes.
3. Upon the proposal of the President the Senate shall prepare the agenda of the session, and possibly the manner of considering individual items on the agenda. The approved agenda may be changed during the session of the Senate only in exceptional circumstances. The Senate shall decide upon the agenda or a proposal for its change or amendment by voting without discussion.
4. If the session has been convened under Art. 8 (2), the Senate shall decide only the agenda specified in the request.
5. If the approved agenda has not been finished after six hours, the Senate may, upon the proposal of the Board, decide to adjourn the session without discussion. The session may be adjourned also if it has not been possible to open it because the necessary number of Senators was not present thirty minutes after the announced beginning of the session, or also instead of closure under the previous paragraph.
6. The session may be adjourned if it has been disrupted.
7. The sessions of the Senate shall be public. The approval of the allocation of financing for the Faculty under Art. 11 of the Constitution shall always be public.

#### **Article 10 Participants in a Session**

1. The participants in the sessions of the Senate shall be the Senators. The Dean, Vice-Deans and the Secretary of the Faculty may participate in the session.
2. If the Senate so resolves, the Dean, the Vice-Dean or the Secretary of the Faculty shall be obliged to participate in person in a session of the Senate.
3. All members of the Academic Community of the Faculty may be present at the session of the Senate; their number shall be limited by the number of seats reserved for guests.
4. Persons not mentioned in paragraphs (1) and (3) may only be present with the express approval of the President of the Senate.
5. If any person mentioned in paragraphs (3) and (4) seriously disrupts the course of the session, s/he may be banished from the session by the Presiding Senator.

#### **Article 11 Considering Items on Agenda**

1. Individual items on the agenda shall usually be considered on the basis of written documents. These documents shall be presented to the Board of the Senate by the mover who applies for their consideration not later than 14 days before the date of the session of the Academic Senate. The Board may shorten this time limit to five days in justified cases. Written documents shall be sent to the members of the Senate together with notification of the time

and place of the session under Art. 8 (1) in electronic form, unless a Senator expressly asks that they are sent in writing. The documents shall be published concurrently on the web-site of the Faculty. The Board of the Senate may decide that the documents shall be published only after they have been discussed in the Senate.

2. Consideration of an item on the agenda, based on a written document, shall commence if the document has been delivered to all Senators in time. If the time limit under the previous paragraph has not been complied with, a Senator may propose adjourning the consideration of such item. The Senate shall decide upon a proposal for adjournment by voting without discussion.
3. An item on the agenda shall usually be introduced by the mover. A mover can be a Senator, a group of Senators, the Dean or the Vice-Dean authorized by her/him. The reasons for the submission of a proposal of a group of Senators shall be presented by the Senator who is a member of the group and has been authorized for that purpose.
4. If at any time during the session the Academic Senate resolves that the written documents are inadequate it shall cease its consideration of the relevant point on the agenda.

## **Article 12**

### **Debate**

1. The Presiding Senator shall open a debate on every point on the agenda with the aim of formulating the text of a draft document or resolution, or its versions. Persons mentioned in Art. 10 (1) may participate in the debate.
2. Other persons may also claim the floor in the debate. The Academic Senate may refuse to give the floor to those persons.
3. The floor should be claimed through the Board of the Senate in advance, or through the Presiding Senator during the session and debate.
4. The debate shall be directed by the Presiding Senator who shall give the floor in the order in which Senators claimed it. When giving the floor to a speaker the Presiding Senator shall remind the next speaker that her/his presentation will follow. Only the person who has been given the floor by the Presiding Senator may speak. A person who is not present at the moment when s/he has been given the floor shall lose their place in the order.
5. The Senate may resolve without discussion to limit the length of a contribution, which, however, may not be shorter than five minutes. The time limit of a contribution shall not apply to the initial presentation of the mover under Art. 11 (3).
6. The Senate may resolve without discussion that no Senator may speak more than twice on the same matter.
7. In the debate Senators may present motions to amend or change the submitted proposals.
8. The mover may modify or amend her/his proposal according to the debate, unless the Academic Senate has resolved that no changes in the presented proposal are to be permitted.

9. The Senator shall not address other Senators directly in the debate and s/he shall pose questions addressed to them through the Presiding Senator.
10. The Senator or another person participating in the session of the Senate shall speak to the point. If s/he deviates from it or exceeds the time limit the Presiding Senator may warn her/him of the fact and call her/him to the point. If the participant's behaviour oversteps the bounds of decency the Presiding Senator may call her/him to order. If a double warning has not led to rectification, the Presiding Senator may rule her/him out of the order. The Senator's objections to her/his being ruled out of the order shall be decided upon by the Senate without discussion.
11. The Senator may claim the floor for a point of order reacting to the debate. A procedural motion concerning the manner of considering a point on the agenda shall be considered to be a point of order. However, a point of order may not contain factual positions on the issue discussed. A senator who has applied for a point of order shall be given the floor as a matter of priority; however, the person speaking shall not be interrupted.
12. The presentation of a point of order or a possible reply to the point of order of another Senator may not exceed the period of two minutes. If it is not a point of order or a reply to one, or if the Senator exceeds the time limit for their presentation, the Presiding Senator may rule her/him out of the order. The decision of the Presiding Senator to rule someone out of the order under the previous sentence shall be final.
13. The speaker may not be interrupted by anyone with the exception of the Presiding Senator authorized under paragraphs (6) and (8).
14. The Dean, Vice-Deans, the President and the Vice-Presidents of the Senate shall be given the floor any time they ask for it.
15. The Presiding Senator shall close the debate if there are no more speakers claiming the floor.
16. When the debate has been closed the Senate shall vote on a final resolution. Before the commencement of voting on the final resolution, the Senate may pass a resolution to re-open the debate without discussion.

### **Article 13 Resolution**

1. The Senate shall express its will through resolutions.
2. Complete resolutions must be recorded verbatim in the minutes. If there is a need to execute a resolution in writing for another purpose, the written copy shall be signed by the President of the Senate or a member of the Board authorized by her/him.

### **Article 14 Voting**

1. The Senate shall pass resolutions by voting.



2. There shall be a separate vote on each motion presented to the Senate, unless the mover withdraws the motion before the beginning of voting.
3. Voting on motions shall be taken in the order in which the motions have been presented. Voting on amendments and changes shall be taken before voting on the original motion in the reverse order to that in which they were presented. If there has been a motion to withdraw a point from the agenda, voting on such motion shall be taken first of all. In the case of motions with alternative formulations the first vote shall be taken on the alternatives and then there shall be voting on the resulting motion; the best alternative shall be ascertained by a simple majority of votes cast; in the case of equal votes the alternatives shall be briefly re-discussed and the vote shall be taken again; if any alternative receives the number of votes necessary for the passing of a motion there will be no more voting. A motion to change a proposal must be approved by absolute majority of all persons present regardless of the number of votes required for the passing of the original motion.
4. Before every vote the Presiding Senator shall alert the members of the Senate that a vote will be taken and s/he shall find out the actual number of present members if necessary.
5. Voting shall be public, unless otherwise provided by the Higher Education Act, the Constitution of the Faculty or the Rules herein. Voting concerning persons identified by their names shall always be by secret ballot. Other voting may also be by secret ballot if a so Senator proposes; this provision shall not apply to voting on motions to change a proposal.
6. In the case of public voting Senators shall vote by raising their hands.
7. In the case of secret ballot Senators shall cast their votes by placing them in a ballot box. Before a secret ballot the Senate shall elect by a public vote an Elections Committee which shall supervise the course of voting, scrutinize the votes and announce the results of the vote at the session of the Senate. The Elections Committee shall generally have three members. The ballots and the ballot box for a secret ballot shall be prepared by the Secretary.
8. The Presiding Senator shall decide how the ballot papers should be marked and inform the Senate of this, unless otherwise provided by internal regulations. If a ballot paper is marked in a different manner than was determined for the given vote, it shall be invalid.
9. A resolution on a proposal to appoint the Dean shall be passed if absolute majority of all members of the Senate vote for it. A resolution on a proposal to discharge the Dean shall be passed if at least two thirds of all members of the Senate vote for it. Proposed internal regulations of the Faculty shall be passed if absolute majority of all members of the Senate vote for this. In all other cases a resolution shall be passed if absolute majority of all Senators present, however not less than one third of all Senators in total, vote for this.
10. Voting may not be interrupted.
11. After the vote has been terminated or the results of the vote determined, the Presiding Senator shall announce the results stating the number of votes for the motion, the number of votes against the motion, and the number of Senators who abstained. If a member of the Senate does not participate in voting despite being present, s/he is considered to have abstained from voting.

**Article 15**  
**Minutes of a Session**

1. Minutes of the session of the Senate shall be taken by the Secretary.
2. Minutes of the session shall provide the date of the session, the names of the Senators present, those who were excused from attendance, those who were invited to the session, who acted as the Presiding Senator, the agenda, who introduced individual items on the agenda, those who participated in the debate, the contents of presentations, resolutions passed and the results of voting in numbers.
3. If any point on the agenda on which a resolution should be passed was not supported by written documents, the minutes shall provide the basic characteristics of such point.
4. The minutes shall be authenticated by the President or a Vice-President; the minutes must be executed and authenticated not later than seven days after the session of the Senate. The Secretary of the Senate shall send authenticated minutes electronically to the members of the Senate and to the Dean. Authenticated minutes of the session shall be published on the official notice board of the Faculty and on the web-sites of the Faculty. Upon the direction of the Presiding Senator the Secretary shall advise in written form other concerned persons of the resolution of the Senate.
5. Review of the minutes of the last session by the Senate shall constitute a point on the agenda at the following session. Upon the proposal of a Senator any necessary corrections shall be made. If an issue is disputable the Senate shall pass a resolution on the correction of the minutes.

**Article 16**  
**Withdrawal of the Mandate of a Senator**

The Senator who is to be deprived of her/his mandate must be invited in due form to the session of the Senate where voting on the withdrawal of her/his mandate under the internal regulation of the Faculty shall be taken. S/he may explain the reasons for her/his unexcused absence at past sessions orally or in written form.

**Article 17**  
**Remedying Incorrect Measures**

1. Should the resolution of the Senate, its Board or a measure of the President of the Senate be contrary to a legal regulation or an internal regulation of the Faculty, the Senate shall repeal it. The reasoning shall be included in the decision.
2. Should a measure of another body of the Faculty or its part be, according to the opinion of the Senate, contrary to a legal regulation or an internal regulation of the Faculty, the Senate shall call the relevant body to remedy it. The reasoning shall be included in the decision.

**Article 18**  
**Storing Written Documents and other Records**

1. Written documents concerning the activities of the Senate shall be stored in the Office of the Senate.
2. The archiving of written documents shall be regulated by special rules<sup>1</sup>.

## **Part IV**

### **Elections of the Candidate for Dean**

#### **Article 19 Calling Elections**

The elections of the candidate for the position of Dean shall be called by the Senate so that it shall not be held later than ninety days before the termination of the term of office of the sitting Dean. The date and the venue of the elections shall be announced on the official notice board not later than thirty days before the date of the elections. At the same time the contact details for the recorder of the Senate who shall collect all the nominations for candidates for the position of Dean shall be announced.

#### **Article 20 Proposals for Nomination for the Dean**

1. Candidates for the Dean may be nominated by members of the Senate or by a group of at least twenty members of the Academic Community.
2. Nominations for candidates for Dean shall be accepted by the recorder of the Senate in the period starting from the date of the announcement of the date of the elections and ending ten days before the date of the elections.
3. A nomination for a candidate for Dean must be submitted in writing and it shall contain the following:
  - a) the name of the candidate including her/his academic degrees;
  - b) the workplace of the candidate;
  - c) names and signatures evidencing the fulfilment of conditions under paragraph (1).
4. Not later than seven days before the elections, the recorder shall obtain the written approvals of their candidature of the nominated candidates for Dean. Should any of the candidates disapprove of her/his candidature or not provide her/his written approval of her/his candidature, s/he may not become a candidate in those elections.
5. The Senate may call the nominated candidates for Dean to make presentations at a public session of the Senate and to introduce themselves and their election programmes.
6. The ballots for the elections of the candidate for Dean shall meet the following requirements:

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<sup>1</sup> Rules of Archiving of the 3<sup>rd</sup> Faculty of Medicine

- a) They shall contain the names of all candidates nominated for Dean who have approved their nominations under paragraph (5), arranged in descending alphabetical order.
  - b) They shall bear the stamp and signature of the President of the Academic Senate.
7. Members of the Senate shall mark the ballot by circling not more than one name of a candidate for whom they wish to vote.
  8. The elections of the candidate for Dean of the Faculty shall be by secret ballot in not more than three rounds. A candidate shall be elected as Dean if absolute majority of all members of the Senate vote for him.
  9. If there are two or more candidates, none of whom have won in the first round under paragraph (8), there will be a second round of voting on those two or more candidates who equally obtained the highest number of votes, or on one candidate who obtained the highest number of votes and all the candidates who obtained the second highest number of votes. If no candidate is elected, there shall be a discussion followed by a repeat vote according to the same rule, which applies to the results of the second round.
  10. A written nomination for Dean along with the record of the sessions of the Senate shall be presented to the Rector by the Dean within five days from the elections. The result of the elections shall be published together with the minutes of the session of the Senate.
  11. The term of office of the Dean shall start on the last day of the term of office of the preceding Dean and it shall last for three years.

## **Article 21**

### **Motion to Discharge the Dean from her/his Office**

1. The Senate may for serious reasons pass a resolution on a motion to discharge the Dean of the Faculty from her/his office. Deliberations concerning this step shall be opened by the Senate if at least eight members of the Senate shall so request, giving concrete grounds for their request.
2. A vote on a motion to discharge the Dean of the Faculty from her/his office shall only be admissible upon the fulfilment of the following conditions:
  - a) having discussed the issue the Senate shall pass a resolution on the motion to discharge the Dean from her/his office and its reasoning;
  - b) the Senate shall inform the Dean of that resolution without unreasonable delay; and
  - c) at least three weeks' period of time shall pass from the delivery of the resolution to the Dean; the Dean shall have the right to elaborate on the motion of the Senate to discharge her/him from her/his office during that period of time.

3. A resolution on a motion to discharge the Dean of the Faculty from her/his office shall be passed if at least three fifths of all the members of the Senate approve it.
4. A motion to discharge the Dean of the Faculty from her/his office shall be approved if at least three fifths of all the members of the Senate vote for it.
5. The President of the Senate shall inform the Rector of a motion to discharge the Dean of the Faculty from her/his function within five days of the approval of such motion at the latest. At the same time s/he shall give the Rector the relevant record of voting and the minutes of the session of the Senate.
6. If the Rector decides to discharge the Dean of the Faculty from her/his office, the Senate shall immediately organize the elections of a new Dean. If extraordinary circumstances so require, the Senate shall be authorized to shorten the deadlines provided in this regulation by a two-thirds majority of all the members of the Senate.

**Part V  
Final Provisions**

**Article 22  
Repealing Provisions**

The Rules of Elections to and Procedure of the Academic Senate of the 3<sup>rd</sup> Faculty of Medicine, approved on September 24, 1999 by the Academic Senate of Charles University in Prague, with all the amendments and appendices is hereby be repealed.

**Article 23  
Common Final Provisions**

1. The Rules herein were approved by the Academic Senate of the Faculty on June 5, 2003.
2. The Rules herein shall come into force on the date of approval by the Academic Senate of the University<sup>2</sup>.
3. The Rules herein shall become effective on September 29, 2003.

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MUDr. David Marx  
President of the Academic Senate

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doc. MUDr. Bohuslav Svoboda, CSc.  
Dean

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<sup>2</sup> S.9 (1) (b) of the Act No. 111/1998 on Higher Education, as amended. The Academic Senate of the University approved this internal regulation on June 6, 2003.