

# SEMESTRAL EVALUATION HINT

Hey, in the following lines we would like to provide you with inspiration on how to write a semester evaluation. Our aim is to increase the effectiveness of students' feedback, because we believe that quality feedback plays a key role in the development of our faculty.

Students from the team for evaluation

## How to evaluate

Content	<ul style="list-style-type: none"><li>aim of the subject, scope of the curriculum, relevance for the medical practice</li><li>lessons</li><li>exam questions</li><li>examination</li></ul> 	Organization	<ul style="list-style-type: none"><li>classes (full-time, online, practical)</li><li>information sources</li></ul> 
Form	<ul style="list-style-type: none"><li>teaching</li><li>study materials</li><li>examination</li></ul> 	Practical lessons	<ul style="list-style-type: none"><li>course</li><li>benefit</li></ul> 

Politely. Constructively.

## How to write an evaluation

**Propose a solution.** Always try to come up with a specific advice so the teachers know how to make our studies better.

**Write continuously.** Throughout the semester, we can write notes in the evaluation form and save them as a concept. In case you forget to send the concept at the end of the semester, the system will do it automatically.

**Praise.** Evaluation is a tool for expressing an opinion and providing feedback. Share what doesn't suit you, but don't forget to mention what you appreciate. If we praise others, they will be pleased. It will also support them in their efforts to change things for the better.



# What to write

## Content

When evaluating **content** generally we're interested whether the taught information (i.e., the curriculum) make sense and if there is consistency between what should be taught and what is taught, and what should be tested and what is tested.

Firstly, it's convenient to know what the **aim** of the subject is: Was this aim explained properly (e.g., on SIS)? Did you know to what **extent** you should study? Do you know how the acquired information will serve you in further study or in **practice**?

However, what we as students actually learn is mostly determined by the exam questions: Does the composition of the **exam questions** make sense? Do they reflect the aim of the subject?

Evaluation of the actual **content of the lessons** may follow: Did it reflect the exam questions? What did you miss and what did you find unnecessary? You may also consider evaluating the **content of the examination/test**.

## Form

**Form** is an aspect that is reflected both in **lessons** (online, in person, practical) and in **study materials**: Which study materials, regardless if provided by the faculty or not, were the most useful for you? It's possible to evaluate the form of **examination** as well (oral, practical, written).

## Organization

**Organization** of a subject is pretty straightforward, if something wasn't working you've surely noticed it. Therefore, it's important to mention it in your evaluation. However, keep in mind that you can evaluate both the organization of the **classes**, as well as the organization within **servers** like Výuka, Rozvrh etc.

## Practical lessons

**Practical lessons** have a significant role in our studies. That's why it's important to reserve a special part of our evaluation to this topic. Relevant questions may be: Were the practical lessons actually **practical**? Did you receive proper **feedback**? Was the **number of students** present on lessons appropriate? What would make the lessons more valuable?

## Teachers

There is a specific part at the end of the evaluation for evaluating the teachers.

