How to apply

Basic information for applicants
The Third Faculty of Medicine offers the following programme in English language:

Type of study: Master program – M.D. degree
(MUDr. = Medicinae Universae Doctor)

Study program: GENERAL MEDICINE

Form of study: full – time

Standard duration of study: six years

The entrance examination dates

ALL THE DATES OF ENTRANCE EXAMS ARE VALID.

The entrance examination in Prague is: Friday, May 29th 2020

The Faculty also cooperates with these agencies on organization of entrance exams abroad:

In Germany

• For the entrance exams in Düsseldorf, on Thursday, April 23rd 2020, contact please the agency Dónde Estudiar Medicína, Ms Sarah Matzenbacher, e-mail address: info@donde-estudiar-medicina.es
  The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is March 31st 2020.

• For the entrance exams in Berlin, on Saturday June 27th 2020, contact please agency Medizin - in - Europa.de Studienplatzvermittlung GmbH, Dr. Nils Bergner, e-mail address: kontakt@medizin-in-europa.de
  The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is April 30th 2020.

In United Kingdom of Great Britain and Northern Ireland

• For the entrance exams in London, on Saturday, April 19th 2020, please contact the agency Medical Doorway, Mr Ben Ambrose, e-mail address: ben@medicaldoorway.com
  The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is March 31st 2020.

• For the entrance exams in London, on Saturday, June 27th 2020, please contact the agency Medical Doorway, Mr Ben Ambrose, e-mail address: ben@medicaldoorway.com
  The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is April 30th 2020.

• For the entrance exams in London, on Sunday June 28th 2020, please contact the agency Tutelage, Ms Noreen Nawaz, e-mail address: info@tutelage.org.uk
  The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is April 30th 2020.

In Cyprus

• For the entrance exams in Limassol, on Sunday, June 28th 2020, contact please the agency Areti Gregoriou, Ms Areti Gregoriou, e-mail address: olympiagym@cytanet.com.cy
  The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is April 30th 2020.

In Ireland

• For the entrance exams in Galway, on Tuesday, June 30th 2020, contact please agency Yeats College, Mr Terry Fahy, e-mail address: yeatscollegegalway@eircom.net
The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is April 30th 2020.

**In Israel**
- For the entrance exams in Tel Aviv, on Monday, June 28th 2020 contact the agency Medstudy, dr. Arik Alhalel, e-mail address: medstudyil@gmail.com
  - The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is April 30th 2020.

**In Norway**
- For the entrance exams in Oslo, on Sunday, May 31st 2020, see https://www.studyinprague.no/ and contact please the agency Study in Prague, e-mail addresses: contact@studyinprague.no, info@studyinprague.no
  - The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is March 31st 2020.
- For the entrance exams in Oslo, on Sunday, June 14th 2020, contact the agency BJ?RKNES EDUCATION AS, contact person: Gry Therese Melgaard, e-mail address: gry@bhioslo.no
  - The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is April 30th 2020.

**In Portugal**
- For the entrance exams in Lisbon, on Saturday, May 23rd 2020 contact please the agency Information planet, Ana Paula e-mail: ana.paula@informationplanet.pt, Joao Colaço e-mail: joao.colaco@informationplanet.pt
  - The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is March 31st 2020
- For entrance exams in Lisbon on Saturday, May 30th 2020, contact please the agency My Student Adviser, Mr. Carlos Xavier, contact e-mail address: carlos.xavier@msadviser.pt
  - The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is March 31st 2020

**In Spain**
- For the entrance exams in Madrid, on Sunday, April 19th 2020, contact please the agency Dónde Estudiar Medicina, Ms Sarah Matzenbacher, e-mail address: info@donde-estudiar-medicina.es
  - The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post is March 31st 2020

**The alternative date of entrance exams**

The alternative date of entrance exams for applicants who are taking part in entrance exams from April 19th 2020 and May 2020 is: on Monday, June 29th 2020. For entrance exams in June 2020 is alternative date set for July 7th 2020.

You cannot register for this date. If you are not able to sit the entrance exams on the date you are registered for, especially from serious health reason, you can ask for the alternative date of entrance exams by e-mail in 3 days from the original date. The doctor’s note is required and the Dean will consider whether your reason is relevant or not.

**Deadlines**

The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post for the entrance exams in April and May 2020 is March 31st 2020.

The deadline for sending the on-line application form, payment of the admission fee and sending the required documents by post for the entrance exams in June 2020 is April 30th 2020.

**Number of admitted applicants**

Maximum 65 students will be admitted for the academic year 2020/2021 to study medicine in English language on the basis of entrance examination, maximum 25 students will be admitted without the need to carry out on entrance examination.

**Annual tuition fee**

CZK 330.000 (Czech crowns)

The tuition fee covers the period from September 2020 to June 2021 and has to be paid to October 31, 2021.

**Requirements for admission procedure**

The Faculty seeks students with appropriate academic qualification, good command of English and high motivation to study medicine. The entrance examinations have 2 parts:

1. part - written multiple-choice tests in Biology, Chemistry and Mathematics or Physics
   - The applicant gets the tests in Mathematics and Physics, he or she chooses, which one he or she will take. After choosing it, the change is impossible. There is 90 questions, 30 questions in each subject. There is only one correct answer out of four.
Minimal and maximal possible number of points is: minimum 0 - maximum 90

The dean will set the minimal number of points to proceed to the second part of the examination based on the results of the first part of the entrance exams.

2. part - an interview, which involves: interpretation of a popular - scientific text, general overview, the ability of the independent judgment, communication skills
Minimal and maximal possible number of points is: minimum 12 - maximum 62

The number of points required for admission is determined by the Dean based on the entrance exam results. The range of topics for Biology, Chemistry, and Physics/Mathematics entrance tests can be found here.

Prerequisites for admission without the need to carry out an entrance examination

1a) A-level examination results – Physics or Mathematics, Chemistry, Biology:
Minimum results: A, A, B
The examination must be carried out in the academic year 2018/2019 at the latest or
1b) Results of International Baccalaureate (IB) in Area 4 (Experimental Sciences) with Chemistry, Biology and Physics or Mathematics, all in Higher Level:
Total – minimum sum of points from the given 3 subjects: 19
The examination must be carried out in the academic year 2018/2019 at the latest or
1c) Results of a comparable examination (e.g. SAT) in Biology, Chemistry, Mathematics or Physics:
Overall minimum score: 85 percentile
The examination must be carried out in the academic year 2018/2019 at the latest or
1d) Study average of school leaving exams subjects (applicants attending secondary education in Germany):
Grade average during the whole period of study: better than 1,30
The applicant must graduate from secondary education in the academic year 2019/2020

2) An applicant for study that wishes to be accepted into the first section of study (first year) without an entrance examination is required to submit an application form for the remission of the entrance examination (application form available here in pdf or docx) together with an application form for study to the Study Division of the Faculty until March 15, 2020 (the date of postage is decisive).

3) An order of applicants will be drafted based on the criteria above and study grade averages. A maximum of 25 applicants may be admitted without an entrance examination.

Applicants with special needs

Instructions how to fill and send the application form:

1. Please go to the website: https://www.lf3.cuni.cz/3LFEN-12.html and open the application form
2. In the application form please:
   a. tick "Requirements for special treatment due to health handicap"
   b. fill "Health limitation"
   c. describe your requirements i.e. longer time for tests, wheelchair accessible lecture hall etc.
3. Close and send the application form
4. Pay the admission fee 760 CZK
5. The doctor’s confirmation of your requirements for special treatment or any confirmation of the relevant institution please send to this address:

   Third Faculty of Medicine of Charles University
   Study division
   Ruská 87
   100 00 Prague 10
   Czech republic

   Please do not print the application and do not send it to the Faculty!
6. Wait for the invitation to entrance exams, usually send one month before the entrance exams to your e-mail address or to the agency, which help are you applying with.

Admission for studies according to Section 49 (3), Act 111/98 Coll. The Higher Education Act, as amended

• Different requirements for admission for students of other medical or health studies faculties.

Documents required with the application form
The applicant will not be admitted to the entrance examination without the presented requirements:

1. **On-line registration**
2. Verified copy of high school leaving certificate certified with an Apostille or by the Ministry of Foreign Affairs or Ministry of Education and Czech Embassy of the country you studied in as well and official transcript including all marks/grades and number of hours.
3. Photocopy of the 1st page of passport
4. One passport-size photo.
5. Applicants are requested to send by post the above mentioned documents to the faculty address (see above). The deadlines for sending these fees are the same as the deadlines for sending the application forms (see above).

**Admission fee**

CZK 760 or equivalent amount in Euro must be made by card (via on-line application – the easiest way) or bank transfer (no check) to the following account of Third Faculty of Medicine:

<table>
<thead>
<tr>
<th>Name of the account:</th>
<th>Charles University, Third Faculty of Medicine</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank name:</td>
<td>Ceskoslovenska obchodni banka, Branch (corporate)</td>
</tr>
<tr>
<td>Address:</td>
<td>Na Porici 24, 115 20 Prague 1, Czech Republic</td>
</tr>
<tr>
<td>Account number:</td>
<td>0500081433/0300</td>
</tr>
<tr>
<td>SWIFT code:</td>
<td>CEKOCZPP</td>
</tr>
<tr>
<td>IBAN:</td>
<td>CZ 82 0300 0000 0005 0008 1433</td>
</tr>
</tbody>
</table>

Please, print your surname, ID of your application and „Admission Fee” in the comment. The applicant is to cover all bank expenses, i.e. you should tick this option in your payment order.

**When admitted**

According to Rector’s decree No. 15/2018 the Faculty is allowed to issue the official decision on admission only if the applicant provides nostrification of secondary education. More information you can find here.

**How to fill the on-line nostrification request**.

**Enrollment to study**

The enrollment to study General Medicine master programme will take place during the Orientation camp in Dobronice (organized in two rounds September 2nd to September 8th 2019) or on September 9th 2019 in Burianova lecture hall (ground floor of the Faculty building) at 7:30 a.m. Before registration you have to provide the nostrificated secondary school certificate or apply for nostrification at the Faculty. Please see Assessment of foreign secondary and tertiary education in the admissions procedure of Charles University

In case this registration date does not suit you because of some serious reason, please let us know by sending an e-mail to miriam.krizova@lf3.cuni.cz to arrange an alternative.

**Orientation camp in Dobronice**
A traditional and very beneficial event is a four-day orientation camp for future students of the first study year of all study programmes of our faculty, which will take place at the training center of Charles University in Dobronice. The camp is divided into 2 rounds.

We are the only medical faculty, which organizes training camp for both Czech and foreign students of first study year.

Conditions of participation in the camp:
registration on:  dobronice.lf3.cuni.cz by July 26, 2019 at the latest

More information
1. Textbooks, accommodation and meals are not included in the tuition fee. The cost of living is relatively low in Prague. Accommodation costs approximately € 300 per month whereas the cost of meals is approximately €120.
2. International students admitted to the Faculty should secure a health insurance for themselves (for all forms of medical treatment) - from their home countries for the duration of their stay in the Czech Republic. Students may make a contract with a Czech health insurance company.
3. Admitted applicants have to apply for a long stay student visa at the respective Czech Embassy in their home country. This visa is absolutely necessary for international students besides EU and Norway.
4. All admitted students shall attend 10 days intensive Czech language course in September 2019.
5. Accommodation for the 1st year international students can be arranged at the Charles University dormitories. (approx. € 250 per month). But the places are limited.
6. The Faculty offers prospective applicants a 5 month (January-May) preparatory course in Biology, Chemistry, Physics and Czech and English Languages.
7. The academic year 2019/2020 begins on October 1, 2019. A winter semester lasts 15 weeks till the middle of January and is followed by a 4-weeks examination period. At Christmas time, students have a holiday (10-14 days). A summer semester lasts 15 weeks from around February 20 till the end of May. The summer examination period ends 4 weeks later. It continues after the summer holiday during the month of September.

How to contact us
Representative of the Faculty for English Curriculum:
Vice-dean for Undergraduate Education and Student Affairs
David Marx, M.D., Ph.D.
Phone: +420 267 102 176
E-mail:  david.marx@lf3.cuni.cz
Fax: +420 272 730 776
Study Division
Phone: +420 267 102 206
Fax: +420 272 730 776
Miriam Křížová, e-mail  miriam.krizova@lf3.cuni.cz

By post:
Charles University
Third Faculty of Medicine
Study Division
Ruská 87
100 00 Prague 10,
CZECH REPUBLIC

We look forward, to meeting you in autumn 2019.