

STATUTE OF THE THIRD FACULTY OF MEDICINE OF CHARLES UNIVERSITY

The Academic Senate of the Third Faculty of Medicine of Charles University, pursuant to Section 27(1)(b) and Section 33(2)(e) of Act No. 111/1998 Coll., on Higher Education and on Amendments and Additions to Other Acts (the Higher Education Act), as amended (hereinafter referred to as the Higher Education Act), has resolved on the following Statute of the Third Faculty of Medicine of Charles University as its internal regulation:

Part I. Introductory provisions

Article 1 Basic provisions

Third Faculty of Medicine of Charles University (hereinafter referred to as "the Faculty") is one of the basic units of Charles University (hereinafter referred to as "the University") for the implementation of educational activities and scientific, research, development, innovation and other creative activities (hereinafter referred to as "creative activities"), including the results of its own research.

Article 2 Faculty activities

The main activities of the faculty are:

1. Implementation of accredited study programmes:
 - a) Master's degree, duly completed by a state rigorosum examination; graduates of this study programme are awarded the academic title "Doctor of Medicine" (MUDr.),
 - b) bachelor's degree, duly completed by the state final examination; graduates of this study programme are awarded the academic degree "Bachelor" (Bc.),
 - c) doctoral degree, duly completed by a state doctoral examination and the defence of a dissertation; graduates of this study programme are awarded the academic degree of "Doctor" (Ph.D.).
2. Implementation of the lifelong learning programme carried out in accordance with the Faculty's lifelong learning regulations, and provision of specialisation training for doctors and non-medical health professionals.
3. Science and research in medicine and related fields, related professional work, organisation and organisation of congresses and conferences.
4. Provision of library and other information services for members of the academic community of the faculty.

Article 3
Legal status of the faculty

The University is a legal entity and the owner of the property necessary for the activities for which it was established. The bodies of the faculty shall decide and act on behalf of the University in matters of the faculty referred to in Article 15, paragraphs 1 and 2 of the Statute of Charles University (hereinafter referred to as the "Statute of the University") and Article 5 of this Statute.

Article 4
Designation, seat, insignia and stamp of the faculty

1. The full name of the faculty is "Third Faculty of Medicine of Charles University" or in Latin "Facultas medica tertia" and in English "Third Faculty of Medicine".
2. The faculty is located in Prague 10, Ruská Street 87.
3. The Faculty uses historical seals with the University emblem and its own emblem; the rules for their use are established by a measure of the Dean. The emblem of the Faculty is depicted in Annex 1 to these Statutes.
4. The faculty uses an official round stamp with the state emblem of the Czech Republic and the text "Charles University, Third Medical Faculty" in cases stipulated by law.

Part II.
Faculty Rights

Article 5
Making decisions or acting on behalf of the University

Faculty bodies have the right to decide or act on behalf of the University in the following matters concerning the Faculty:

- a) design and implementation of study programmes,
- b) focus and organisation of creative activity,
- c) labour relations,
- d) habilitation proceedings and proceedings for the appointment of professor to the extent provided for by the Higher Education Act,
- e) foreign relations and activities,
- f) the establishment of self-governing academic bodies of the faculty and the internal organisation of the faculty, unless otherwise provided by law,
- g) the use of allocated funds,
- h) supplementary activities and the management of funds obtained from these activities, in accordance with the Statutes of the University.

Part III.

Self-Governing Academic Bodies of the Faculty

Article 6

Faculty self-government

1. Self-government of the Faculty is exercised by members of the academic community of the Faculty directly or through self-governing academic bodies:
2. The self-governing academic bodies of the Faculty are
 - a) Academic Senate of the Faculty,
 - b) Dean,
 - c) the Faculty Scientific Council and
 - d) Disciplinary Committee of the Faculty.
3. Another body of the Faculty is the Secretary of the Faculty (hereinafter referred to as the "Secretary").
4. The academic community of the faculty consists of the academic staff of the faculty and students enrolled at the faculty.

Article 7

Status of members of the academic community

The status of members of the academic community is set out in Article 5 of the Statutes of the University.

Article 8

Academic Senate of the Faculty

1. The Academic Senate of the Faculty (hereinafter also referred to as the "Senate") is the self-governing representative academic body of the Faculty. Members of the Senate are accountable to the academic community for their activities. In the performance of their duties, members of the Senate shall be bound only by their conscience.
2. The Senate has 32 members. The number of members of the Senate from among academic staff and students is parity.
3. Membership in the Faculty Senate is incompatible with the office of Rector, Vice-Rector, Bursar, Dean, Vice-Dean, Secretary of the Faculty and Director of a university institute. The term of office of each member of the Academic Senate shall be three years.
4. The term of office of all members of the Faculty Senate shall expire if the Senate fails to act in accordance with Article 10 of these Statutes for a period of six months. In such a case, the Dean shall call new elections within 30 days at the latest.
5. Membership of the Senate shall cease before the expiry of the term of office:
 - a) together with the termination of membership in the academic community of the faculty,
 - b) on the date of delivery to the President of the Senate of the written declaration by which the member renounces membership of the Senate,
 - c) if the Senate removes a member from office on the grounds of unexcused absence from at least three consecutive meetings of the Senate.

6. If membership in the Senate ceases pursuant to paragraph 5, a substitute appointed in accordance with the Election Regulations of the Academic Senate of the Third Faculty of Medicine of Charles University shall take over for the remainder of the term of office.
7. Meetings of the Academic Senate are open to the public.
8. The dean or, on his/her behalf, the vice-dean, the rector or, on his/her behalf, the vice-rector and the chair of the academic senate of the public university or, on his/her behalf, a member of the academic senate of the public university authorised by him/her have the right to speak at the meeting whenever they request it. At the request of the Dean or the Rector, the President of the Academic Senate of the Faculty shall be obliged to convene an extraordinary meeting of the Academic Senate of the Faculty without delay.

Article 9

Senate elections and Senate proceedings

1. Members of the Faculty Senate are elected from among the members of the Faculty's academic community.
2. The election is direct, with a secret ballot.
3. Further details of the elections to the Senate and the procedure for the Senate's deliberations are set out in the Election Rules of the Academic Senate of the Third Faculty of Medicine of Charles University and the Rules of Procedure of the Academic Senate of the Third Faculty of Medicine of Charles University, which are internal regulations.

Article 10

Competence of the Senate

1. Senate
 - a) on the proposal of the dean, decides on the establishment, merger, amalgamation, division or abolition of faculty departments,
 - b) approves draft internal regulations of the faculty, on the proposal of the dean or, in the case of the rules of procedure of the academic senate of the faculty, on the proposal of a member of the academic senate of the faculty, on which the academic senate of the faculty has requested the opinion of the dean, and forwards them through the chair of the academic senate of the university for approval by the academic senate of the university,
 - c) approves the distribution of the faculty's financial resources submitted by the Dean and controls their use,
 - d) approves the annual activity report and the annual report on the Faculty's management submitted by the Dean,
 - e) approves the conditions for admission to study in study programmes implemented at the faculty,
 - f) gives prior approval to the Dean for the appointment and removal of members of the Faculty's Scientific Board and the Faculty's Disciplinary Committee,
 - g) decides on the proposal for the appointment of the Dean or proposes his/her removal from office,
 - h) on the proposal of the Dean, approves the strategic plan of the Faculty's educational and creative activities drawn up in accordance with the strategic plan of the University after discussion in the Faculty's Scientific Council.

2. The proposal pursuant to paragraph 1(e) shall be submitted to the Senate by the dean or, on his/her behalf, by the responsible vice-dean. A proposal under paragraph 1(b) shall be made by the dean, except for the rules of procedure of the Academic Senate of the Faculty, which shall be made by a member of the Academic Senate of the Faculty.
3. In particular, the Senate expresses its views on:
 - a) on proposals for study programmes implemented at the Faculty,
 - b) on the Dean's intention to appoint or dismiss Vice-Deans and
 - c) to other matters if the internal regulations of the university or faculty so provide.
4. Resolutions of the Senate on matters falling within the exclusive competence of the Dean are recommendations.

Article 11

Cooperation of the Senate with academic officials and other persons

1. The Senate may invite another person to the hearing if this is necessary to clarify the matter under consideration. It may also request the opinion of members of the academic community, the academic self-government body of the faculty and the faculty unit
2. The Senate may send a representative to the College of Deans (Article 19(1) of these Statutes).
3. The Senate has the right to learn about the results of the deliberations of the Dean's College and the Scientific Council,
4. In the event of a discrepancy between the Senate's resolution and the Dean's opinion, the Senate shall discuss the matter again in the presence of the Dean. The Senate may also appoint a special committee of the Senate for the matter.

Article 12

Scientific Council of the Faculty

1. Scientific Council of the Faculty
 - a) is the conceptual and initiating body of the faculty in matters of educational and creative activities of the faculty,
 - b) discusses the draft strategic plan for the Faculty's educational and creative activities drawn up in accordance with the University's strategic plan and the draft annual plan for the implementation of the Faculty's strategic plan,
 - c) approves proposals for study programmes to be implemented at the faculty and forwards them through the Rector to the University's Scientific Council for approval,
 - d) proposes to the Rector the intention to submit an application for accreditation, extension of accreditation or extension of the period of validity of the accreditation of study programmes implemented at the faculty,
 - e) proposes to the Rector the intention to submit an application for accreditation of the habilitation procedure and the procedure for appointment as professor, in the case of procedures carried out at the Faculty,
 - f) performs its functions in the habilitation procedure and in the procedure for appointment as professor to the extent provided for by law,
 - g) exercises competence in other areas according to the provisions of the internal regulations of the university or faculty.

2. Members of the Scientific Board are appointed and dismissed by the Dean with the prior consent of the Senate (Sections 29(1) and 27(1)(f) of the Higher Education Act). The Scientific Council shall have a minimum of 20 members.
3. Members of the Faculty's Scientific Council are prominent representatives of the fields in which the Faculty carries out educational and creative activities. At least one third of the members are persons other than members of the academic community of the University.
4. The Dean is the chairman of the Faculty's Scientific Council.
5. Honorary members of the Faculty Scientific Council are appointed by the Dean from among the former full members of the Faculty Scientific Council.
6. Extraordinary members of the Faculty's Scientific Council are appointed by the Dean, especially from among the heads of the health care institutions where the Faculty's students are taught.
7. Honorary and extraordinary members of the Faculty Scientific Council have an advisory vote.

Article 13

Meetings of the Faculty Scientific Council

1. The Dean convenes the Faculty's Scientific Council at least twice a semester. The Dean is obliged to convene a meeting of the Faculty Scientific Council if at least one third of the regular members of the Faculty Scientific Council so request.
2. The meetings of the Faculty Scientific Council are chaired by the Dean. In his/her absence, a member of the Faculty's Scientific Board may chair the meeting of the Faculty's Scientific Board.
3. The Faculty's Scientific Council decides by resolution.
4. A quorum of the Faculty's Scientific Council is present if an absolute majority of its full members is present, unless otherwise specified.
5. A resolution shall be adopted if a majority of the ordinary members present vote in favour of it, unless otherwise specified.
6. The publication of the schedule and results of the meetings of the Faculty's Scientific Council is subject to the conditions customary at the Faculty.
7. The enrolment and the administrative agenda of the Faculty Scientific Council is ensured by the Secretary of the Faculty.
8. Details of the proceedings of the Scientific Council are regulated by the Rules of Procedure of the Scientific Council of the Third Faculty of Medicine of Charles University, which is an internal regulation.

Article 14

Cooperation of the Scientific Council with academic officials and other persons

1. Members of the Board of the Senate and Vice-Deans may participate in the meetings of the Faculty's Scientific Council in an advisory capacity if they are not members of the Faculty's Scientific Council.
2. The Faculty Research Council may invite other persons to the meeting if this is necessary to clarify the matter under discussion. It may also request the opinion of a self-governing body.

Article 15

Dean

1. The dean is the representative of the faculty, manages it, represents it and acts on its behalf. The Dean shall be accountable to the Rector for his/her activities; this is without prejudice to the Dean's authority in matters under Article 5 of this Statute.
2. The Dean in particular
 - a) proposes the establishment, merger, amalgamation, division or abolition of faculty departments,
 - b) submits an annual report on the activities and an annual report on the management of the Faculty to the academic community,
 - c) Appoints and convenes the Faculty's Scientific Council,
 - d) acts on behalf of the University in employment matters of the faculty staff
3. The dean is obliged to answer a question concerning his/her activities at the faculty put to him/her by the Senate or a member of the Senate at a meeting of the Senate.
4. The Dean is appointed and dismissed by the Rector on the proposal of the Senate.
5. The Rector may dismiss a dean on his or her own initiative, only after the prior opinion of the Senate and with the consent of the Academic Senate of the University, if the dean seriously fails to perform his or her duties or seriously harms the interests of the University and the Faculty (Section 28(3) of the Higher Education Act).
6. The term of office of the Dean is four years. The same person may hold the office of dean for a maximum of two consecutive terms.
7. The election of a candidate for the office of Dean shall be announced by the Senate so that it takes place at least 90 days before the expiry of the Dean's term of office.
8. A candidate for the office of dean is proposed by at least 1 member of the Faculty Academic Senate or at least 20 members of the academic community. Details of the election of a candidate for dean are regulated by the Rules of Procedure of the Academic Senate of the Third Faculty of Medicine of Charles University.

Article 16

Vice-Deans

1. The faculty usually has six vice-deans.
2. Vice-deans are appointed and dismissed by the Dean after discussion in the Senate.
3. Vice-deans represent the dean to the extent assigned to them and are accountable to him/her for their activities.
4. Vice-deans represent each other in a manner determined by the dean.

Article 17

Disciplinary Committee of the Faculty

1. The members of the Faculty Disciplinary Committee are appointed and dismissed by the Dean from among the members of the academic community of the Faculty with the prior approval of the Academic Senate of the Faculty.
2. The Disciplinary Committee discusses disciplinary offences committed by students of the Faculty and submits a proposal for a decision to the Dean. Details are set out in the Disciplinary Regulations for Students of Charles University and the Disciplinary Regulations for Students of the Third Faculty of Medicine of Charles University.

Article 18

Secretary

1. The Secretary manages the management and internal administration of the Faculty within the scope set by the Dean's measure.
2. The Secretary is appointed and dismissed by the Dean on the basis of a selection procedure.
3. The Secretary shall be obliged to attend a meeting of the Senate at the call of the Senate.
4. The Secretary shall be obliged to answer questions concerning the performance of his or her duties put to him or her by the Senate or a member of the Senate at a meeting of the Senate.
5. The Secretary cooperates in the performance of his/her tasks with the Vice-Deans.
6. The dean may delegate to the secretary in particular
 - a) under the control of the Dean's Office,
 - b) acting on behalf of the Faculty in matters related to the management and administration of property,
 - c) acting on behalf of the University in employment matters for all employees of the Dean's Office.

Article 19

Advisory bodies and commissions

1. The Dean's College is a permanent advisory body to the Dean. The members of the College are usually the Vice-Deans, the Secretary, and other members appointed by the Dean and a representative sent by the Senate (Article 11(2) of this Statute).
2. The Senate and the Dean may establish permanent and temporary academic advisory committees. Resolutions from these committees are recommendations.

Part IV.

Organisation of the Faculty

Article 20

Departments of the Faculty

1. Faculty workplaces may be exclusively faculty workplaces or joint workplaces with health service providers. The faculty is divided into workplaces, which are:
 - a) basic workplaces for educational and creative activities (institutes, clinics, independent departments),
 - b) workplaces providing faculty activities (special-purpose facilities),
 - c) Scientific Information Centre,
 - d) executive department (deanery).
2. At the proposal of the heads of basic departments or on his/her own initiative and in accordance with these Statutes, the Dean of the Faculty may merge basic departments into so-called coordination units (hereinafter referred to as "unit"). Such units are in particular research centres and departments. However, these units do not have the character of an independent basic workplace of the faculty.

3. The head of the unit is appointed by the dean of the faculty, usually from among associate professors or professors of institutes or clinics belonging to the unit. The head of the unit does not have the character of the head of the basic department within the meaning of Article 23 of this Statute and within the meaning of Article 11 of Act No. 262/2006 Coll., the Labour Code. The head of the unit shall organise and coordinate the activities of the unit and shall methodically lead the departments included in the unit.
4. Departments are established in particular to ensure the coordination of activities related to teaching in Bachelor's, Master's or Doctoral degree programmes.
5. Research Centres are established in particular to ensure the coordination of activities related to the solution of research problems.
6. The decision on the establishment of the unit shall always include:
 - a) designation of an academic staff member of the faculty (head of the coordination unit) responsible for the organisational and methodological management of the unit,
 - b) the scope of competences of the head of the unit in relation to the heads of the integrated basic departments (clinics, institutes, independent departments),
 - c) the scope of the unit head's competences in relation to the heads of other basic departments of the faculty,
 - d) the extent of responsibility in the management of economic resources,
 - e) in the case of research centres, the extent of the responsibilities of the head of the unit towards the faculty staff, including the extent of the employment relationship by which these staff members are integrated into the unit,
 - f) the period for which the unit is established.
7. Disputes that arise between the heads of the basic departments included in the unit, or competence disputes concerning the inclusion of faculty staff in research centres, are resolved by the Dean of the Faculty.
8. The Dean may decide to cancel the unit.

Article 21 **Organisation of the Faculty**

1. The establishment, merger, amalgamation, division or dissolution of exclusive faculty departments shall be decided by the Senate on the proposal of the Dean, unless otherwise provided by law or these Statutes.
2. The establishment, merger, amalgamation, division or dissolution of joint departments of the Faculty and the health service provider is decided by the Senate on the proposal of the Dean after prior approval of the statutory body of the health service provider.
3. Heads of departments and coordination units (hereinafter referred to as "heads") are appointed by the Dean. The Head is responsible to the Dean. In the case of heads (heads) of joint clinics or institutes or other joint departments with other medical institutions, the head (head) is appointed by the director of the medical institution in agreement with the dean.
4. The organisational structure and management of the Faculty are set out in the Organisational Regulations of the Faculty, which are issued by the Dean by measure.

Article 22
Basic workplace

1. At the basic workplace are:
 - a) academic staff of the faculty teaching study subjects and working in the scientific fields provided by the department,
 - b) scientific staff of the faculty,
 - c) other faculty staff working at the basic workplace according to the employment contract.
2. They can continue to work at the basic workplace:
 - a) external teachers and trainees,
 - b) scholarship holders on a study stay and participants in a doctoral study programme and participants in specialisation studies within the framework of lifelong learning,
 - c) Students in bachelor's or master's degree programmes, especially as student workers and members of research teams,
 - d) foreign guests.
3. The basic unit may also have an advisory group of external experts appointed by the head who are invited to attend professional meetings or otherwise cooperate with the unit.
4. The educational and creative focus of the basic workplace, its division and other details are specified in the organisational regulations of the workplace, which are issued by the dean by his/her measure.

Article 23
Head of basic workplace

1. The basic department is managed by a head appointed by the Dean on the basis of the results of a selection procedure from among professors and associate professors. Another successful participant in the selection procedure, who is not a habilitated academic staff member, may be entrusted with the management of a basic workplace on an exceptional basis.
2. The provisions of paragraph 1 shall not apply if a legal regulation provides otherwise.
3. The Head makes proposals to the Dean concerning:
 - a) the activities of the basic department and the faculty, especially the study, educational and scientific activities, courses of study, specializations and programmes,
 - b) the material and financial security of this activity, including staffing, salary and qualification matters,
 - c) the organisation of the basic workplace (draft organisational regulations).
4. The head is obliged to take care of the quality of the educational and creative activities of a given basic unit.
5. The Head discusses matters of principle with the Dean, the Faculty Scientific Council, the Senate or another body.
6. The Head is authorised to act on behalf of the Faculty only in matters entrusted to him/her by the Dean by his/her measure.
7. The Head shall be represented by a deputy designated by the Head, to the extent determined by the Head and in the absence of the Head. The prior approval of the Dean is required for the appointment of a deputy. If no deputy is appointed, the most senior professor, associate professor or other teacher shall act in the absence of the Head.
8. The heads of the individual departments of the basic unit shall submit their proposals referred to in paragraph 3(a) to (c) to the head of the basic unit.

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Purpose-built facilities

1. Faculty staff work in purpose-built facilities on the basis of employment contracts.
2. The dean appoints the heads of special-purpose facilities usually on the basis of a selection procedure.
3. The head is subordinate to the dean. Article 23(7) applies to his/her representation.

Article 25

Scientific Information Centre

1. The Scientific Information Centre (hereinafter referred to as the "SIC") contributes to the implementation of the main activities of the Faculty (No.2 (4)) by providing library and information support for members of the academic community of the Faculty as a basic support for the teaching and scientific research process of the Faculty.
2. The disciplinary focus of the SVI is generally defined by the activities of the faculty according to Article 2.
3. The organization and structure of the SVI services in relation to the SVI users is determined by the organizational and library rules of the SVI faculty, approved by the Dean after the opinion of the Faculty Scientific Council.

Article 26

Dean's Office

1. The Dean's Office is the executive unit of the faculty, providing for the needs of the faculty. To this end, it carries out organizational, coordinating, consultative, advisory, recording and control activities in the field of educational, creative, economic, personnel, legal, external relations, including foreign relations and internal administration.
2. The Dean's Office is divided into departments.
3. Details are regulated by the organizational rules of the Dean's Office of the Faculty, which are issued by the Dean by his/her measure.

Article 27

Cooperation with other institutions

1. The Faculty may cooperate in the implementation of its activities (Article 2 of these Statutes) with other organisations on the basis of a contract which, within the limits of legal regulations and the internal regulations of the University, is concluded by the Dean after discussion in the Senate.
2. Medical, pedagogical and other institutions and other legal entities may serve the activities of the faculty on the basis of a contract with the legal entity, which is concluded by the dean pursuant to paragraph 1 on the basis of a generally binding legal regulation.
3. Clinical and practical teaching in the field of medicine and in other medical disciplines takes place mainly in teaching hospitals and other medical institutions. Scientific and research activities are also carried out in these hospitals and medical establishments. Details shall be laid down in a special regulation.

Part V.

Study at the Faculty

Article 28

Basic provisions

1. Educational activities are carried out by the faculty:
 - a) in bachelor, master and doctoral studies,
 - b) in the lifelong education of citizens in fields of education that are related to university studies, including specialisation studies.
2. The faculty carries out creative activities in basic and applied sciences.
3. Graduates of degree programmes shall take the examinations listed in Annex 2 to these Statutes at graduation.

Article 29

Study

The list of accredited study programmes implemented by the faculty is presented in the public part of the university's website.

Article 30

Admission to study.

1. Admission to study at the University is governed by the Regulations of the Admission Procedure for Applicants of Charles University.
2. The Vice-Dean for Studies and Teaching is responsible for dealing with submissions made by applicants pursuant to Article 14 of the Regulations of the Admission Procedure for Applicants of Charles University, in particular in the matter of setting an alternative date or modifying the method of assigning or conducting the admission examination; the Dean is responsible for reviewing them.

Article 31

Study at the faculty

The rules of study at the University are regulated by the Study and Examination Regulations of Charles University. Further details on study at the Faculty are set out in the Rules for the Organisation of Studies at the Third Medical Faculty of Charles University, which are internal regulations of the Faculty.

Article 32

Conditions of study for foreigners

Foreigners study at the faculty in accordance with Article 23 of the University Statutes and the relevant agreement pursuant to Article 23(3) of the University Statutes.

Article 33
Exchange of learners

1. The principles and rules for the exchange of students are laid down in cooperation agreements concluded pursuant to Section 6(1)(j) of the Higher Education Act.
2. Detailed conditions for the selection of students are determined by the Rector of the University in agreement with the Dean. The conditions must be published on the official board of the faculty.

Article 34
Scholarships

The rules for providing scholarships are set out in the University's Scholarship Regulations. Details on the provision of scholarships to students enrolled at the Faculty are set out in the Rules for the Awarding of Scholarships at the Third Medical Faculty of Charles University, which are internal regulations of the Faculty.

Article 35
Valuation of students

The Dean may award a student with a commendation, a prize in the form of a financial reward or a gift in kind. The rules for awarding them shall be laid down by a measure of the Dean.

Article 36
Student Disciplinary Offences

Details of disciplinary offences committed by students, the imposition of sanctions for such offences and disciplinary proceedings are regulated in accordance with the Higher Education Act by the Disciplinary Regulations for Students of Charles University and the Disciplinary Regulations of the Third Medical Faculty of Charles University, which is an internal regulation of the Faculty.

Article 37
Study-related fees

Fees associated with studies are set out in Article 24 of the University Statutes and Annex 2 to the University Statutes.

Article. 38
Diplomas and certificates

1. The diploma is signed on behalf of the faculty by the dean and the promoter.
2. Lifelong learning graduates are issued a certificate in accordance with the University's Lifelong Learning Regulations.
3. A student or lifelong learning participant who has not properly completed his/her studies shall be issued a statement of completed study obligations by the Dean's Office upon request.

Article 39
Faculty Commemorative Medal

1. The faculty awards commemorative medals to its staff, students and other persons who have contributed to the development of the faculty, the advancement of science education and academic freedom.
2. Faculty medals are awarded by the Dean after discussion in the Scientific Council and the Senate in accordance with the regulations for the awarding of medals of the University and faculties.

Article 40
Official notice board and publication of information

1. The faculty has its own official board.
2. The official board must be clearly marked and located in an easily accessible place in the faculty building.
3. The official notice board shall display the documents provided for in Article 62 of the Statutes of the University.
4. In the public part of the website, the faculty publishes the information stipulated by the Higher Education Act and Article 63(2) of the Statutes of the University, as well as other internal regulations of the University or internal regulations of the faculty.

Part VI.
Strategic plan, annual reports, self-evaluation reports

Article 41
Strategic plan of the faculty

1. The Strategic Plan of the Faculty's Educational and Creative Activities (hereinafter also referred to as the "Strategic Plan of the Faculty") is the basic programme document of the Faculty.
2. The strategic plan of the Faculty is based mainly on the strategic plan of the departments with regard to the approved basic research plans of the Faculty and the strategic plan of the University.
3. The interests of the faculty as a whole are taken into account when preparing the strategic plan of the faculty.
4. The Faculty's strategic plan is used as a basis for the preparation of changes in the internal organisation, new study programmes and the focus of scientific research.
5. Further refinement of the Faculty's strategic intent will be determined by the annual implementation plan.

Article 42
Annual Report

1. The annual activity report and the annual management report are prepared on the basis of faculty documents every year.
2. The Dean comments on the annual reports to the Senate, and may delegate the Secretary to comment on the annual management report.

3. The findings of the annual reports are used in management activities and for the purpose of updating or further refining the long-term plan.

Article 43

Quality assurance and internal evaluation system

The system of quality assurance and internal evaluation is regulated by the Rules of the Quality Assurance and Internal Evaluation System of Charles University.

Part VII.

Management of the Faculty

Article 44

Balance sheet of income and expenditure

1. The balance sheet of the Faculty's income and expenditure is drawn up as balanced.
2. The faculty prepares a balance sheet of revenues, which include funds allocated in the institutional schedule of contributions and grants and anticipated additional unit revenues, and expenditures. This balance sheet shall not be prepared as a deficit.
3. A mandatory part of the faculty budget is a chapter dedicated to the payment of scholarships paid from the endowment.

Article 45

Regulations on the management and administration of property

1. The rules of management at the Faculty are regulated by the Statutes of the University and by regulations issued pursuant to Article 33 of the Rules of Management of Charles University (measures of the Rector or Bursar, Faculty management directives).
2. The rules for the management of the University's property under the administration of the faculty shall be governed by the rules for the management of the University's property and the measures of the Dean issued within the limits of these rules.

Article 46

Management control

1. Audits of the management are carried out by the Rector or the Dean, periodically or exceptionally, by persons authorised by them, on the basis of a decision of the Rector, the Dean, the Academic Senate of the University or the Senate.
2. The management is also subject to the control of the Senate.
3. Individual employees of the faculty, or the faculty, are obliged to provide all necessary documents and true and complete information at any time for auditing the management. Upon request, they are obliged to provide written comments on the audit findings.
4. The results of the audits are used in management activities and in the preparation of the Faculty's strategic plan.

Part VIII.

Academic staff and other faculty staff

Article 47

Basic provisions

Faculty staff means University employees assigned to the faculty. Academic staff of the faculty are those professors, associate professors, associate professors, assistant professors, assistant lecturers, lecturers and scientific, research and development workers who are employees of the University assigned to the faculty and who perform both teaching and creative activities in their employment relationship according to the agreed type of work.

Article 48

Employment relations of academic staff

1. The employment relationship of professors and associate professors is usually for an indefinite period.
2. Before concluding an employment contract, an employment agreement or an agreement for the performance of work, the dean is obliged to ascertain from the central register kept in accordance with Article 14(3) of the University Statutes whether the intended conclusion of the employment relationship is not contrary to legal regulations.
3. Work orders issued to academic staff cannot interfere with academic freedoms and academic rights.

Article 49

Selection procedure

1. The rules of the selection procedure for filling academic staff positions are laid down in the Selection Procedure Regulations, which are internal regulations of the University, and the relevant measure of the Dean of the Faculty.
2. A selection procedure may also be held for the recruitment of other faculty staff.

Part IX.

Common, transitional and final provisions

Article 50

Interpretive rule

If any doubt arises as to the meaning or content of any provision of these Statutes, it shall be interpreted in the light of the preamble to the Statutes of the University. The provisions shall be interpreted by the Senate.

Article 51
Transitional provisions

Persons elected or appointed under the existing regulations shall be deemed to be elected or appointed under this regulation. Their term of office shall not be affected by this Regulation.

Article 52
Cancellation provisions

The Statute of the Third Faculty of Medicine of Charles University of 20 May 1999, as amended and supplemented, is hereby repealed.

Article 53
Final provisions

1. This Statute was approved by the Academic Senate of the Faculty on 25 May 2017 and comes into force on the date of approval by the Academic Senate of the University.¹
2. This Statute shall take effect on the first day of the calendar month following the date on which it becomes effective.

Mgr. et Mgr. Marek Vácha, Ph.D.

Chairman of the Academic Senate of the Third Faculty of Medicine of Charles University

prof. MUDr. Michal Anděl, CSc.

Dean of the Third Medical Faculty of Charles University

PhDr. Tomáš Nigrin, Ph.D.

Chairman of the Academic Senate of Charles University

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The Academic Senate of Charles University approved this regulation on 2 June 2017.