

I.
COMPLETE KNOWLEDGE
RULES FOR AWARDING SCHOLARSHIPS AT THE THIRD
FACULTY OF MEDICINE OF CHARLES UNIVERSITY

The Academic Senate of the Third Faculty of Medicine of Charles University, pursuant to § 27 (1) (b) and § 33 111/1998 Coll., on higher education institutions and on amending and supplementing other Acts (the Higher Education Act), as amended (hereinafter referred to as the "Higher Education Act"), and pursuant to Article 35 of the Statutes of the Third Faculty of Medicine of Charles University, as amended, has resolved to adopt these Rules for Awarding Scholarships at the Third Faculty of Medicine of Charles University as its internal regulations:

Article 1
Introductory Provisions

These Rules for Awarding Scholarships¹ at the Third Faculty of Medicine of Charles University (hereinafter referred to as the "Faculty") set out the provisions of Articles 4(1), (2) and (5), 5(1), 6(1), 9(1) and (2), and related provisions of the Scholarship Regulations of Charles University, as amended (hereinafter referred to as the "Scholarship Regulations"), conditions, rules, details and other requirements for the award of scholarships at the Faculty.

Article 2
Scholarship for Outstanding Academic Achievement
(based on Article 4(1), (2) and (5) of the Scholarship Regulations)

1. The scholarship for outstanding academic performance is awarded in accordance with the terms and conditions of Scholarship Regulations to students of the Faculty's master's and bachelor's degree programmes on the basis of the grade average of the examinations for the preceding study period, with grades from all examinations taken and from all make-up dates counted.
2. The scholarship for outstanding academic performance is awarded to at least 10% of the students of a given master's or bachelor's degree programme who have not been prevented from receiving a scholarship under the Scholarship Regulations.
3. The scholarship for outstanding academic performance is awarded until 31 December of the calendar year in which the student has completed the year of study in which he or she achieved the outstanding academic performance for which he or she is eligible for the scholarship. The scholarship for outstanding academic performance is paid in one lump sum.

¹ Article 35 of the Statute of the Third Faculty of Medicine of Charles University, as amended.

4. For the purpose of awarding scholarships for outstanding academic performance, students shall,
 - a. for whom there is no impediment to the award of the scholarship and
 - b. who are not enrolled in their first year of study,

divided into groups according to study programmes, or further into subgroups according to study programmes and years, with students who exceed the standard period of study being assigned to subgroups of students studying in their final year in terms of the standard period of study. Thus:

Group A - all Bachelor's degree programmes

Group B - Master's degree programme in General Medicine Subgroup B1 - second year

Subgroup B2 - third year Subgroup B3 - fourth year Subgroup B4 - fifth year
Subgroup B5 - sixth year

5. In each subgroup, students are ranked in ascending order of grade point average according to paragraph 4, with the following
 - a. Students who have earned the normal number of credits overall and who have earned at least 60 credits in the previous study period are listed first,
 - b. then (sorted by average) students who have earned the normal number of credits and have earned at least 50 credits in the previous study period; and
 - c. then (sorted by average) other students,

with all students not exceeding the standard period of study being listed first in Group A and in subgroups B1 to B5.

6. In Group A and each sub-group of Group B referred to in paragraph 4, the scholarship shall be awarded to a percentage of students such that the total number of students is at least the number referred to in paragraph 2.

Article 3

Scholarship for outstanding research, development and innovation, artistic or other creative achievements contributing to the advancement of knowledge

(based on Article 5(1) of the Scholarship Regulations)

1. The scholarship for outstanding research, development and innovation, artistic or other creative achievements contributing to the advancement of knowledge shall be awarded in accordance with the conditions of Scholarship Regulations to students who have presented the results of their scientific work at the national or international level, have been the author or co-author of a publication published in an impacted journal, or have otherwise significantly and actively participated in the solution of science, research and similar projects carried out at the faculty.

2. The project leader submits proposals for the award of scholarships on forms available in the public section of the Faculty's website. The specific amount of the scholarship for outstanding research, development and innovation, artistic or other creative results contributing to the deepening of knowledge is proposed by the project investigator according to the student's share. The scholarship for outstanding research, development and innovation, artistic or other creative achievements contributing to the deepening of knowledge may be paid as a regular, recurring amount or in a lump sum, by a cashless transfer to the student's account results contributing to the deepening of knowledge are paid out in one lump sum.

Article 4

Scholarships for research, development and innovation activities under special legislation *(based on Article 6(1) of the Scholarship Regulations)*

1. Scholarships for research, development and innovation activities according to special legal² are awarded in accordance with the terms of the Scholarship Regulations to students who Regulation participated in a long-term foreign internship at a major research institute, which demonstrably contributed to the enrichment of their scientific experience and skills, presented the results of their scientific work at national or international level, were the author or co-author of a publication published in an impacted journal, or otherwise significantly and actively participated in the solution of science, research and similar projects carried out at the faculty.
2. The specific amount of the scholarship for research, development and innovation activities according to a special legal regulation is proposed by the project investigator according to the student's share and under the conditions set by the funding provider. In the case of a foreign internship, the amount of the scholarship is proposed by the supervisor, and the amount of the scholarship is proposed by the vice-dean or project director for the presentation of the work at the national or international level and for the authorship or co-authorship of a publication. The vice-dean, supervisor or project supervisor submits proposals for awarding the scholarship on forms available in the public section of the faculty's website.
3. Scholarship for research, development and innovation activities according to special legal To prescription may be paid as a regular, recurring amount or as a lump sum, and by wire transfer to the student's account.

Article 5

Scholarships in cases of special consideration

(on the basis of Article 9(1) and (2) of the Scholarship Regulations)

1. Scholarships in cases of special consideration, such as participation in teaching and scientific research activities, participation in the activities of student associations at the Faculty, assistance in organizing activities related to the activities of the Faculty and the promotion of

² Act No. 130/2002 Coll., on Support for Research, Experimental Development and Innovation from Public Funds and on Amendments to Certain Related Acts (Act on Support for Research, Experimental Development and Innovation), as amended.

studies at the Faculty, participation in laboratories, participation in the development of information technology, international cooperation, outstanding sporting achievements, representation of the University or exemplary civic acts, etc., shall be awarded in accordance with the terms of the Scholarship Regulations to students who meet the requirements of this Article.

2. A proposal for the award of a scholarship or an application for the award of a scholarship pursuant to paragraph 1 shall be submitted by the student or academic staff member to the dean at the same time as the documents proving that the conditions referred to in paragraph 1 have been met. The dean shall decide on the amount and method of payment of the scholarship within 30 days of the application.
3. The Dean may also award a student a scholarship in the form of an Award on the basis of Article 9(2) of the Scholarship Regulations. Prizes are awarded in the following categories:
 - a. The Dean of the Faculty Award for the best PhD student;
 - b. The Dean of the Faculty Award for the best Master's student;
 - c. The Dean of the Faculty Award for the best student in the Bachelor's degree programme;
 - d. Radana König Award for contribution to the good name of the Faculty.
4. Candidates for the Dean of the Faculty Award for the best PhD student are students who:
 - a. have no more than 6 months before the dissertation defence,
 - b. during their studies, the first authors published an article in the prestigious journal (the prestige of the journal will be evaluated by the value of the impact factor³ and by the journal's subject classification in Web of Science⁴ (hereinafter referred to as "WOS"). The assumption is that the article was written by faculty,
 - c. during their studies they were successful researchers of the GA UK (Charles University Grant Agency) project, and
 - d. have successfully represented the faculty at national competitions, or have won other scientific awards in science (Publication Award, Best Abstract Award, etc.). The prize is awarded in the amount of CZK 20,000.
5. Candidates for the Dean of the Faculty Award for the best Master's student are students in their final year of Master's studies who:

³ Impact factor (also IF) in scientometrics represents the average number of citations of a publication in a given scientific journal in the current year that were published in the journal in the two previous years. The use of the impact factor is an important indicator of quantity and an important means of determining the quality of publications.

⁴ The Web of Science is a bibliographic citation database in the web environment. It is a weekly updated bibliographic and citation data on articles from scientific and professional journals in specialized fields. It includes the Science Citation Index Expanded, the Social Science Citation Index and the Arts and Humanities Citation Index. Searching for scientific articles in a given field (search), finding out the citation response/citation rate of scientific work, monitoring the research activities of colleagues or competitors, tracing the history of a particular idea/method from its origin to the present, etc.

- a. had a study average of up to 1.3, but they passed all the exams in due time and did not have any study obligation to re-enrol,
 - b. have already passed 5 parts of the state examination with an average of 1.2, having passed all parts in due time, and
 - c. have participated in a Student Scientific Activity or are authors or co-authors of a professional article published or accepted for publication in a peer-reviewed journal. The prize is awarded in the amount of 20.000 CZK. The condition for payment of the scholarship is the completion of studies in a period not exceeding the standard period of study by more than one year.
6. Candidates for the Dean's Award for the best undergraduate student are final year students. year of bachelor's studies who:
- a. had a study average of up to 1.3, but they passed all the exams in due time and did not have any study obligation to re-enrol,
 - b. have passed all parts of the state final examination no later than the standard period of study with an excellent grade and all within the proper time limit, and
 - c. they have participated in Student Scientific Activities or are authors or co-authors of a professional article published or accepted for publication in a journal, or are consistently active in professional activities (e.g. through part-time jobs, volunteering, etc.).

The prize is awarded in the amount of CZK 20,000.

7. Candidates for the Radana König Prize are students of Bachelor's or Master's studies who have made a significant contribution to the good name of the Faculty or Charles University through their activity in social, cultural, sporting or pedagogical activities or through their civic attitude.

The prize is awarded annually to one student in the amount of CZK 20,000.

8. Scholarships in cases of special consideration are paid in one lump sum.

Article 6 **Scholarship to support study abroad**

(based on Article 10(1) of the Scholarship Regulations)

1. Scholarships to support study abroad are awarded in accordance with the terms of the Scholarship Regulations to students who are completing part of their studies abroad. The conditions for the award of this scholarship are:
 - a. for Master's degree students - the student has successfully completed the 3rd year of study with a grade point average of 2.0 or less, and has not had to repeat any study requirements.

- b. for Bachelor's degree students - the student has successfully completed the 2nd year of study with a grade point average of 2.0 or less, and has not had any repeated enrolment.
2. The student submits an application for the award of a scholarship according to paragraph 1 to the Dean. In the application, he/she shall indicate the planned content and scope of the study abroad and its justification and shall substantiate these facts with a confirmation from the receiving organisation. The dean shall consider the application for a scholarship and decide on the award and the amount of the scholarship within 30 days of its submission. The limit of the amount of the study abroad scholarship that may be paid to a student in a given academic year is 180.000 CZK.
3. The study abroad scholarship is paid in one lump sum.

Article 7 Doctoral Scholarship

(based on Article 12(2) and (3) of the Scholarship Regulations)

1. When determining the amount of the doctoral scholarship for individual years of study, the Dean of the Faculty takes into account the amount of the allocated subsidy for doctoral scholarships and the number of students in the full-time form of the doctoral study programme.
2. The specific amount of the doctoral scholarship is set by the dean in a measure within the range defined by the Scholarship Regulations.
3. Upon successful completion of the state doctoral examination, the doctoral scholarship is increased by CZK 2,000 from the following calendar month.
4. Upon successful completion of the requirements for the student's publication activity, the doctoral scholarship under paragraph 2 shall be increased by a further amount, up to a maximum of CZK 10,000 per month in total, as follows
 - a. by CZK 2,000 per month after the publication of an article in a journal with an impact factor⁵ of above 1.0, if the student is the first author,
 - e) by CZK 1,000 per month after the publication of an article in a journal with an impact factor⁵ of above 1.0, if the student is a co-author.
5. The adjustment of the doctoral scholarship according to the previous paragraph is only made if the published article has a faculty department next to the student's name and is directly related to the dissertation topic. The doctoral scholarship increased by the amounts referred

⁵ The impact factor (IF) in scientometrics represents the average number of citations of a publication in a given scientific journal in the current year that were published in the journal in the two previous years. The use of the impact factor is an important indicator of quantity and an important means of determining the quality of publications. Only the IF according to the Journal of Citation Reports is recognised. The list of IFs can be found at <https://jcr.incites.thomsonreuters.com/>

to in paragraph 5 shall be paid to the full-time doctoral student from the calendar month following the publication of the articles in one of the international databases (WOS, Scopus, PubMed).

6. In the event that the regular evaluation concludes that the individual study plan has been fulfilled and the student publishes an article with an impact factor in a serious, not predatory journal⁶, or achieves exceptional scientific success at the international level in a given calendar year, the Dean may, on the proposal of the supervisor or the departmental board, award the student an additional doctoral scholarship of up to CZK 30,000 on a one-off basis. The amount of the award will be taken into account according to the value of the impact factor and the journal's disciplinary classification in WOS.
7. Students of full-time doctoral study programmes who are premium payers health insurance according to a special legal regulation⁷, an additional scholarship may be awarded on the basis of their reasoned application containing proof of paid insurance premiums, up to the amount of the paid insurance premiums. The scholarship is paid twice a year, taking into account the amount of the allocated subsidy for doctoral scholarships. The Dean decides on the award of the scholarship.

Article 8 Common provisions

1. Scholarship payments are made only in the form of a non-cash transfer to a bank account held with a financial institution in the Czech Republic. In exceptional cases, the Dean may authorise another form of payment.
2. Details on the application for scholarships, their requirements and the payment of scholarships, other related matters, if any, shall be determined by the Dean in accordance with the internal regulations of the University and the Faculty after discussion in the Scholarship Committee and the Academic Senate of the Faculty. The dean may stipulate in this measure that the application for a scholarship shall be submitted electronically.

Article 9 Transitional provisions

Proceedings initiated during the effective period of the current Rules for Awarding Scholarships at the Third Faculty of Medicine of Charles University in Prague shall be completed in accordance with these Rules for Awarding Scholarships at the Third Faculty of Medicine of Charles University.

⁶ A list of predatory or potentially predatory journals is provided on the website <https://bealllist.weebly.com/>

⁷ § Section 5(c) of Act No. 48/1997 Coll., on Public Health Insurance and on Amendments and Additions to Certain Related Acts, as amended.

Article 10
Final Provisions

1. The Rules for Awarding Scholarships at the Third Faculty of Medicine of Charles University in Prague approved by the Academic Senate of Charles University on 21 November 2014, as amended fromnění are hereby repealed.
2. This regulation was approved by the Academic Senate of the Third Faculty of Medicine of Charles University on 13 June 2017.
3. These regulations shall come into force on the date of approval by the Academic Senate of Charles University⁸.
4. These regulations shall come into force on the first day of the 2017/2018 academic year.

⁸§ Section 9(1)(b)(2) of the Higher Education Act. This regulation was approved by the Academic Senate of Charles University on 23 June 2017.

Validity and effectiveness

Amendments to the Rules for Granting Scholarships at the Third Faculty of Medicine of Charles University were approved pursuant to Section 27(1)(b)(3) of Act No. 111/1998 Coll., on Higher Education and on Amendments and Supplements to Other Acts (the Higher Education Act), as amended, by the Academic Senate of the Third Faculty of Medicine of Charles University on 9 October 2018.

Amendments to the Rules for Awarding Scholarships at the Third Faculty of Medicine of Charles University come into force pursuant to Section 9(1)(b)(2) of the Higher Education Act on the date of approval by the Academic Senate of Charles University.

Amendments to the Rules for Granting Scholarships at the Third Faculty of Medicine of Charles University approved on 19 October 2018 (Amendment No. 1) will take effect on 1 November 2018.

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Mgr. et Mgr. Marek Vácha, Ph.D.

Chairman of the Academic Senate of the Third Faculty of Medicine of Charles University

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prof. MUDr. Michal Anděl, CSc.

Dean of the Third Faculty of Medicine of Charles University

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PhDr. Tomáš Nigrin, Ph.D.

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