

Admission for studies according to Section 49  
(3). Act 111/98 Coll. The Higher Education  
Act, as amended

In accordance to Section 49 of 111/1998 Coll. The Higher Education Act, as amended, and also to Article 2 Section 3 of the Statute of Charles University – Admission Procedure Regulations, there are different requirements for admission of applicants who finished studies of another program or its part or who study another program at a university in the Czech Republic or abroad.

**Different requirements for admission:**

**For students of other medical or health studies faculties**

The dean will decide about the admission of the student if all requirements mentioned hereafter are met:

**1) Basic requirements for admission:**

The basic requirement for admission is the successful conclusion of the year at the faculty from which the applicant transfers in the academic year, that directly precedes the academic year for which the applicant applies to be accepted.

A successful conclusion of a year means, that the student not only meets all requirements for enrolling into the next year of studies, but also fulfills all study obligations, that he or she took during the relevant section (year) of his or her studies.

**2) Other requirements for admission:**

- 2.1) Submitting a paper application on the prescribed form (the SEVT form) and paying the fee for processes related to the admission procedure amounting to 640 CZK until 8<sup>th</sup> September 2017,
- 2.2) Presenting an officially verified copy of a confirmation of finished secondary education. Applicants, who graduated a high school abroad (this does not concern countries, that have an international agreement about mutual recognition of education with the Czech Republic) will present an officially verified copy of a decree or a certificate of recognition of secondary education until 30<sup>th</sup> September 2017;
- 2.3) – Studies in English – Proving of knowledge of the Czech language at the B2 level according to the Common European Framework of Reference for Languages (this does not concern students, who passed high school final exams from the Czech or Slovak language) and proving of knowledge of the English language at the C1 level according to the Common European Framework of Reference for Languages (does not concern applicants, whose previous university studies from which they apply were in English)  
– Studies in Czech – Proving of knowledge of the Czech language at the C1 level according to the Common European Framework of Reference for Languages (this does not concern students, who passed high school final exams from the Czech or Slovak language).

A student proves his or her knowledge of the relevant language in the following way: English language (min. level C1) – by presenting a certificate of passing the IELTS international exams (International English Testing System) or CAE (Certificate in Advanced English), CPE (Certificate of Proficiency in English), TOEFL (Test of English as a Foreign Language), ESOL (English for Speakers of Other Languages Qualification); Czech language (B2 or C1 level) – by presenting a certificate of passing an exam: CCE (Czech Language Certificate Exam for foreigners), ECL (International language certificate of the EU member and EU candidate countries), national language exam (a certificate approved by the Ministry of Education, Youth and Sports of the Czech Republic).

Students, who apply for transfer, but have not passed an exam from the Czech language, can do so at the faculty at one of the following dates: 3<sup>rd</sup> May 2017, 18<sup>th</sup> May 2017, 31<sup>st</sup> May 2017, 7<sup>th</sup> June 2017, 14<sup>th</sup> June 2017, 21<sup>st</sup> June 2017, 12<sup>th</sup> July 2017, 24<sup>th</sup> August 2017, 31<sup>st</sup> August 2017 or 4<sup>th</sup> September 2017 (at 9:30 AM). It is necessary to register for the exam at the email address: [monika.markova@lf3.cuni.cz](mailto:monika.markova@lf3.cuni.cz).

- 2.4) Successfully concluded year in the academic year 2016/2017 – i.e. the student fulfilled all study obligations for the relevant section (year) of studies and met all requirements for enrolling into the next year of studies – the student needs to present a transcript of fulfilled study obligations, that he or she took in the academic year 2016/2017 and a confirmation from the respective faculty about meeting requirements for enrolling into the next year of studies.
- 2.5) The study obligations fulfilled according to the study plan will be compatible with the study obligations of the relevant study plan at the Third Faculty of Medicine of the Charles University.

3) The maximum of 7 applicants can be accepted into each major and form of study. The arithmetic mean of the grades from all exams and resits for individual years must not be higher than 2.50. Applicants will be ranked according to the arithmetic mean, which will be the sum of arithmetic means of grades for individual years divided by the number of years. The arithmetic mean will be rounded according to the mathematical rules to the nearest hundredth.

#### Submitting the application:

The applicant, who wants to be accepted according to Section 49 (3) of Act 111/98 Coll. The Higher Education Act, as amended, must:

- submit a paper application on the prescribed form (the SEVT form) and pay the fee for processes related to the admission procedure amounting to 640 CZK

Alongside with the paper application and the confirmation of the payment of the fee for processes related to the admission procedure, the applicant also presents:

- a copy of the student's record book
- a transcript of grades and study obligations fulfilled during his or her studies
- a confirmation of having met the requirements for enrolling into the next year of studies

All these supplements must be confirmed by the student department of the faculty where the student studies.

- an officially verified copy of a confirmation of conclusion of secondary education
- an officially verified copy of a confirmation of the appropriate language proficiency (according to 2.3)

All documents presented by the applicant according to this point become a part of his or her study file.

Deadline for submitting the application:

The application and all required documents need to be submitted until 8<sup>th</sup> September 2017 (including the date).