

Admission requirements according to § 49 paragraph 3 of Act No. 111/98 Coll.  
The Higher Education Act, as amended

In accordance with § 49 of Act No. 111/98 Coll., The Higher Education Act, as amended, and also in accordance with paragraph 6 of Article 3 of Annex 5 of the Statute of Charles University in Prague - Admission Procedure Regulations, different admission requirements are set for students who completed all or part of their study, or are studying any other study program, at a university in the Czech Republic or abroad.

**Different admission requirements**  
**for students that are studying at medical faculties**

The Dean will decide regarding admission should the following prerequisites be met cumulatively:

**1) Basic admission requirement:**

The basic admission requirement is that the student successfully completes the academic year at the faculty from which the student is applying and this academic year must directly precede the academic year into which the student wishes to be admitted, as indicated by his/her application form.

As successful completion of the academic year is considered the fulfilment of all enrolled study courses for the given segment of study altogether with the fulfilment of requirements for admittance into the next section of the study program.

**2) Additional conditions for admission:**

2.1) submission of application form (SEVT form) including a copy of the proof of payment of the administrative fee of 580,-Kč by the 2<sup>nd</sup> of September, 2016;

2.2) submission of a notary-certified copy of the secondary/high school diploma/leaving certificate. Applicants that attended a secondary/high school in a foreign country (except for countries with which the Czech Republic has an international agreement on the recognition of achieved education) shall submit notary-certified decision or certificate of recognition of completion of secondary education by the 30<sup>th</sup> of September, 2016;

2.3) Study in English - proof of knowledge of the Czech language at the level of B2 examination according to Common European Framework of Reference for Languages (except for candidates who passed the secondary/high school graduation exam in Czech or Slovak language) and proof of knowledge of the English language at the level of C1 examination according to Common European Framework of Reference for Languages (except for candidates whose previous university study programme from which the student is applying was in English)

Study in Czech - proof of knowledge of the Czech language at the level of C1 examination according to Common European Framework of Reference for Languages (except for candidates who passed the secondary/high school graduation exam in Czech or Slovak language)

Knowledge of the required language can be proved by completing an examination in the relevant language at the Faculty. Exams take place every Wednesday from 1<sup>st</sup> of May to 2<sup>nd</sup> of

September at 10:00. Request for an examination has to be send at email address: [alena.vlasakova@lf3.cuni.cz](mailto:alena.vlasakova@lf3.cuni.cz) no later than 5 days before the examination .

2.4) successfully completed academic year 2015/2016 – i.e. the fulfilment of all enrolled study courses for the given segment of study altogether with the fulfilment of requirements for admittance into the next section of the study programme - must be supported by student´s transcript of successfully completed study requirements according to the curriculum for academic year 2015/2016 and a certificate of admittance into the next section of the study programme for given academic year issued by the faculty.

2.5) completed study requirements based on the study plan have to be compatible with the study requirements of the respective study plan at the Third Faculty of Medicine, Charles University in Prague.

3) A maximum of 7 students may be enrolled into each study program and each form of study. The arithmetic mean of all grades received in prescribed examinations in each academic year of study must not be higher than 2.0. The criterion for ranking applicants is final arithmetic mean which can be obtained by summing all grades received in each academic year of study and then divided by number of academic years of study. The final arithmetic mean is rounded to 2 decimal places according to Math rule.

**Submission of the application:**

1) The applicant who applies for admission according to § 49 of Article 3 of Act No. 111/98 Coll., The Higher Education Act, as amended, must submit an application form (SEVT form) and pay the administrative fee of 580,-CZK

2) Alongside with the application form and a proof of payment of the administrative fee, the Applicant shall submit:

- a photocopy of his/her index,
- a transcript of achieved grades and study requirements completed during study,
- a confirmation of the completion of the study year.

All above mentioned annexes must be confirmed by the Study Department of the faculty at which the student studied.

- notary-certified copy of proof of language knowledge requested ( q.v. 2.3),
- notary-certified copy of the high school leaving certificate

All documents submitted for admission consideration become part of the application file.

**Deadline for submission of Application form:**

Application forms with all required documents are accepted by 2nd of September, 2016 including.